Student Success Council

Meeting Notes

NAME OF COUNCIL/TEAM: Student Success Council	
OBJECTIVE OF MEETING: Discuss agenda items	
DATE: 11/19/2019 **TIME:** 1:00pm - 3:00pm	**LOCATION/ROOM #:** Submarine Conference Room **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Lisa Aguilera Lawrenson	
TIMEKEEPER:	
ASSISTANT: Lisa Aguilera Lawrenson	
MEMBERS PRESENT: Roderic Agbunag, Adam Karp, Lisa Lawrenson, Kate Williamson, Susan Andre, Eliza Arata, Jennifer Laflam, Kathryn Sorensen, Jeffrey Stephenson, Ramses Galvez	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Dual Enrollment: what are the College's current plans for dual enrollment?	Raquel Arata	Raquel provided an FAQ on Dual Enrollment. She discussed AB 288 on Dual Enrollment. College and Career Access Pathways (CCAP). She discussed CCAP and non-CCAP tracks. She talked about the mechanisms by which faculty are hired, where FTE comes from, and how dual enrollment programs work at ARC.
Professional Development Project Team Update: what has the team been working on so far?	Jen Laflam	Jen Laflam mentioned that the PD team has established a framework, and it is based on competencies. This will include multiple phases. The 3-tiered structure mirrors the equity plan (professional, personal, institutional equity). Suggestions for integrating the PD work is imperative, including appropriate staffing. Input was provided that coordination could be a faculty or classified since professional development includes classified, faculty and management. Recommendation for a steering committee was recommended. Appropriate space was also recommended. She also mentioned that a supportive administrative culture was important to provide effective professional development. Currently, management support is not consistent.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Disproportionate Impact (DI) Project Team Progress Report (2:00 PM)	Derrick Booth	Derrick Booth provided an overview of the DI project group. He discussed the challenges for the teams. Since the members of the DI teams are part of those populations, the work is personal and is a task not done previously a the college. The groups are moving forward, but they are moving at their own paces based on the tasks before them. The groups have agreed upon a report format. Recommendations will be provided to the college. The collaboration between the research office and the di group was discussed. Questions about how the recommendations would be delivered and received would be discussed. Discussion of the team membership (students in particular) was mentioned. The student members have been finalized now.
Educational Master Plan (EMP) Project	Frank Kobayashi	Frank Kobayashi shared the team's work on the EMP. He explained the various documents that were referenced in their research and the approach the team used. He discussed their exploration of Artificial Intelligence and implications for education. The SSC provided feedback on the plan, specifically in the executive summary with regard to the achievement gap (equity and access) to measuring outcomes instead, and adding race. Student-directed instead of student-centered learning. Additional feedback on how professional development will be integrated with this plan is important. The SSC wanted to put forward commendations to the team for their work:

Team Report: First Reading (1:00 PM)	and/or Gary Aguilar	1) Thought that went into the document and synthesizing the most important imperatives in the document 2) Taking on a task that has not been done at the college previously 3) Appreciation for the adapted physical campus description, and this section was inspirational. Showed what we would be gaining. 4) Discussion in imperative 1 & 10 for including the OER. 5) The process was efficient and outcome was clear and future thinking, as well as meeting a short timeline.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person