Executive Leadership Team

Meeting Agenda

NAME OF COUNCIL/TEAM: Executive Leadership Team		
OBJECTIVE OF MEETING: To establish a shared understanding of the decisions (and their sequencing) in AY2019-20; to familiarize ourselves with updated project charters and changes within various student service departments; to clarify and identify how best to communicate, the coming year's priorities.		
DATE: 09/09/2019 **TIME:** 3:00pm	**LOCATION/ROOM #:** Admin Conference Room **CALL-IN NUMBER:** **CALL-IN CODE:**	
FACILITATOR(S): Thomas Greene		
TIMEKEEPER:		
ASSISTANT: Sue McCoy		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
Attachments will be forthcoming over the next several days.		
UPDATES AND BRIEF REPORTS		
Topic	**Person(s) Responsible**	**Time Alloted**
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including the efforts of their respective project teams.	All	15 min.
Constituency group representatives from the ASB, Classified Senate, Management and Academic Senate will provide brief updates on their current efforts.	All	15 min.
Information will be provided regarding the search process for the next college president.	Thomas Greene	5 min.
Calendar information describing the sequencing of dialogue and consensus seeking of the 2019-20 project teams and councils (flow of recommendations/reports) will be provided in draft form and reviewed.	Adam Karp	10 min.
The 2019-20 Project Charters will be reviewed and discussed.	Council Chairs / Co-Chairs	15 min.
ACTION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
Approval of Notes: May 13, 2019	Thomas Greene	
Approval of Notes: August 5, 2019 (Retreat)	Thomas Greene	
DISCUSSION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
What actions (refinements, changes, etc.) to the governance system/IGOR were taken in response to the assessment of the 2018-	Adam Karp	15 min.

19 governance process?		
What are recent and upcoming changes within Student Services (e.g., program relocations, integration of service-delivery, etc.) that you and your constituency members need to know about? (Attachment forthcoming)	Jeff Stephenson	15 min.
What are the colleges top priorities heading into the 2019-20 academic year? And, how do we better communicate our shared priorities to the college? (Attachment forthcoming)	Thomas Greene	30 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		**Contact Person**
Reflections on Fall 2019 leadership trainings.		Karp
OTHER INFORMATION:		