

# Strategic Enrollment Management (2019-2020)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Strategic Enrollment Management (2019-2020)		
<b>OBJECTIVE OF MEETING:</b> Discuss Schedule Development Guidelines Document		
<b>DATE:</b> 11/18/2019 <b>TIME:</b> 1:30pm	<b>LOCATION/ROOM #:</b> CTL <b>CALL-IN NUMBER:</b> +1 669 900 6833 <b>CALL-IN CODE:</b> 935 082 857	
<b>FACILITATOR(S):</b> Kale Braden, Dyne Eifertsen		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Kevin Porter		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
Schedule Development Guidelines--DRAFT		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Check-in, state of project.	Kale Braden	15 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Schedule Development Guidelines	Kale Braden	45 min.
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Next Steps for project.	Kale Braden	20 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	
<b>OTHER INFORMATION:</b>		