

Strategic Enrollment Management (2019-2020)

Meeting Agenda

NAME OF COUNCIL/TEAM: Strategic Enrollment Management (2019-2020)		
OBJECTIVE OF MEETING: Discuss other California Community College Enrollment plans and make assignments to report chapters		
DATE: 09/23/2019 TIME: 1:30pm	LOCATION/ROOM #: CTL CALL-IN NUMBER: +1 669 900 6833 CALL-IN CODE: 935 082 857	
FACILITATOR(S): Kale Braden, Dyne Eifertsen		
TIMEKEEPER:		
ASSISTANT: Kevin Porter		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Update on state of draft: what's been changed and added since our last meeting?	Kale Braden	15 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Assign members to report chapters	Kale Braden/Dyne Eifertsen	20 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Discussing highlights from the SEM reader (distributed as a part of this agenda and on 9/19/19 to the committee). Are there elements that we would like to adapt for our own report?	Kale Braden/Dyne Eifertsen	45 min.
Create list of terms/concepts that we need to define as a part of the SEM report (Appendix D, Section II)	Kale Braden	20 min.
Plan for 9/30/19 meeting (Kale out on ACCJC Accreditation site visit.	Kale Braden/Dyne Eifertsen	10 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		Contact Person
OTHER INFORMATION:		