Educational Master Plan (2019-2020)

Meeting Notes

NAME OF COUNCIL/TEAM: Educational Master Plan (2019-2020)	
OBJECTIVE OF MEETING: Share and discuss any insight or additional research that surfaced over the summer. Discuss the gathered input from campus-wide campaigns.	
DATE: 09/12/2019 **TIME:** 1:00pm	**LOCATION/ROOM #:** Community Room 4 **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Frank Kobayashi & Gary Aguilar	
TIMEKEEPER:	
ASSISTANT: Aleia Wisbaum	
MEMBERS PRESENT: Gary Aguilar, Michaela Cooper, Grant Goold, Robin Reilly, Susan Andre, Marianne Harris, Cheri Jones, Frank Kobayashi, Jessica Pressley, Aleia Wisbaum	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Check-in: Summer reading/research	Frank Kobayashi	Frank Kobayashi addressed the team to see how preparation over the summer went and what the overall feeling is going into this project. There is agreement among the team that predicting the future of anything is a daunting task especially when there is a possibility of getting it completely wrong. The team is eager to take on the task of anticipating the future needs of American River College or even what education will look like in the coming years.
Project timeline and expectations	Frank Kobayashi	Frank Kobayashi reviewed the timeline for the project with the team. The goals for this project are very ambitious, as we are currently scheduled to be reviewing a final draft by the end of October. Time was spent over the summer developing a structured plan to ensure we meet this deadline. With each future meeting a rough draft of the Educational Master Plan (EMP) will be provided, beginning with a template before our next meeting. This will allow each committee member the opportunity to ruminate over information received and then give the opportunity to provide thematic feedback at the following meeting. Information, ideas, and observations that have already been and/or continue to be gathered from students, faculty, and staff of American River College will be provided at this meeting and future meetings as it comes in. Each committee meeting will be treated as an information gathering session, taking into account the different lens that each member represents. All information will be compiled and added to the rough draft accordingly. We will continue to add to, scale back and refine the EMP draft until we end up with a final product.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
		There are many shifts (both big and small) that our institution will need to make in the coming years. Based on the way our district and campus are currently setup, we are not equipped to make quick efficient changes. We need to develop the overall flexibility of our system to keep up with the future of education. If we don't evolve in the way we process things- we will not be able to move forward. One of the primary focuses should be shifting the institution to a "students first" way of thinking. - An example being transitioning to a 24 hour operation to accommodate a variety of schedules, rather than catering to the traditional student model. - Some members are hopeful that the recent emphasis on student services will help the campus transition to a more student-centric way of thinking. - The Learning Resource Center (LRC) needs to continue to grow.

		- Students really struggle to get enrolled by the deadline because of all of the hoops they need to jump through (hard/original copies of everything- which need to be physically turned in). - Have classes start year round (for example a new start date every 8 weeks) to allow time for getting all necessary items without making anyone wait too long after completing the enrollment process to begin class. Employee growth. - It is difficult to make efficient effective changes with a constant change in leadership. How do we support employee growth but also keep continuity for the students? What do Counseling services look like in the future? - Counselors should be accessible by phone/text/chat. - This will allow for more of a case management model. - This will give students easier access for quick questions, leaving more time for students who need more hands-on support. - We need to transition to rely more on technology. For instance, all appointments should not need to be done in person. - As it is, the old fashioned hoops are a big hindrance for the students. We are very clunky. Do you see student services increasing or decreasing in the next 20 years? - Will technology diminish the need for student services because everything will be automated? For instance, an education plan can be automated by plugging in the pathway and the classes already completed. Will it be necessary for a counselor to meet with a student in this regard. - The hope is that by embracing technology, counselors will be able to serve more students without increasing staff. - When students are served more efficiently, they will seek more assistance.
Share project team insights based on homework (review of briefing packet, Institutional Equity Plan) and college input.	Frank Kobayashi & Gary Aguilar	How will automation impact the first generation foster youth population? - Embracing technological advances will allow students with minor issues to be served more quickly, leaving in-person or one-on-one time for students that need a higher level of support. What does tech savvy really mean? Are students tech savvy? - In terms of social media, the answer is yes. In terms of programs such as Microsoft, the answer is not always yes. - With social media, everyone has a platform to be heard or at least to talk. - This is both a good and bad thing, as it can also make students very jaded. - The positive side of tech savvy is that student can (and do) easily go to YouTube or Google search the things that they need to figure out. In the shift toward a more online approach, how do we ensure that we don't lose the soft skills? - Faculty need to shift from delivering content to developing critical thinkers. - Decades of research shows that one-on-one is the most effective way to teach/improve writing. How can this be incorporated online? - How do you truly re-produce Socratic dialogue? - We are losing the art of conversation- there is true value to a physical classroom type setting. Online/Technology readiness for each student. - We need more student services to make sure that students show up on the first day of class ready to start. - Instead of buying a text book for each class, each student should buy a Chromebook loaded with all texts, a video camera, and the accessories necessary for success in a technology based environment. - Utilize Confer zoom for online classroom interaction. - Good accessible internet for everyone on campus is a problem. - Online education accommodates different lifestyles/flexible schedules. - Offer the option of year round start dates. - Beacon groups offering tutoring online. - Faculty need to find time to discover and explore online resources. Online classes are not ideal for disciplines that require students to read widely and deeply. - Reading a long text online slows down your comprehension and you will remember less. In a transition where most everything is based on technological advancement, how do we ensure that all students have the basics such as internet access? - We could have hot spots available for checking out in the library. Learning communities - We need to incorporate more of what is being done in Write Across the Disciplines (WAC)- there needs to be more crossover among subjects. - Our campus has too much silo thinking Companies like Amazon are beginning to take a piece of the market by offering industry/company specific training. - How do we better meet industry needs?
Discuss any		

additional research that surfaced over the summer. Did you identify any supplementary research/topics to be examined?	Frank Kobayashi & Gary Aguilar	Due to time constraints- we will discuss this item at the next meeting on 9/26.
Discuss gathered input from ELC, ALT, Flex, and Student events. What are the key items/ideas that might be incorporated into the Educational Master Plan?	Frank Kobayashi & Gary Aguilar	Cheri Jones was responsible for compiling all feedback from Executive Leadership Team (ELT), Administrative Leadership Council (ALC), and the Flex event open to all. We still have active campaigns in Ideascale for staff, faculty and students; providing a platform to collect input from everyone interested in contributing. Once those campaigns are complete, the information will be distributed to the team. Due to timing, Cheri provided a high level overview of the feedback received from all events that have taken place so far. Additionally, each team member was provided a hard and digital copy of feedback from each event as it was compiled. These documents live in BaseCamp for all team members to access at anytime. The executive summary is as follows: - Generally speaking the reaction from most was apprehension and then excitement for what the future holds. - Most are in agreement that the processes and systems at Los Rios are very clunky. - There is concern for the students who already face food insecurity and how fast paced transition will impact them. - Modular instruction is a really good way to meet students where they are and accommodate the evolving education environment. - Students gravitate to online education: but there are many different options. - How do we better partner with public services and private companies/agencies to provide the training/education employers desire. - What are the essential skills for the future student/employee? How do we best educate/train our students?

ITEMS FOR FUTURE CONSIDERATION:

Topic	**Contact Person**
Review EMP template for format only	Frank Kobayashi & Gary Aguilar