

Educational Master Plan (2019-2020)

Meeting Agenda

NAME OF COUNCIL/TEAM: Educational Master Plan (2019-2020)		
OBJECTIVE OF MEETING: Share and discuss any insight or additional research that surfaced over the summer. Discuss the gathered input from campus-wide campaigns.		
DATE: 09/12/2019 TIME: 1:00pm	LOCATION/ROOM #: Community Room 4 CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Frank Kobayashi & Gary Aguilar		
TIMEKEEPER:		
ASSISTANT: Aleia Wisbaum		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Alloted
Check-in: Summer reading/research	Frank Kobayashi	5 min.
Project timeline and expectations	Frank Kobayashi	10 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Share project team insights based on homework (review of briefing packet, Institutional Equity Plan) and college input.	Frank Kobayashi & Gary Aguilar	45 min.
Discuss any additional research that surfaced over the summer. Did you identify any supplementary research/topics to be examined?	Frank Kobayashi & Gary Aguilar	10 min.
Discuss gathered input from ELC, ALT, Flex, and Student events. What are the key items/ideas that might be incorporated into the Educational Master Plan?	Frank Kobayashi & Gary Aguilar	20 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
Review EMP template for format only	Frank Kobayashi & Gary Aguilar	

OTHER INFORMATION:	
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