

# Executive Leadership Team

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Executive Leadership Team

**OBJECTIVE OF MEETING:** The ELT will hear updates from the various councils and constituency groups. It will also review the updated Project Team sequencing and charters for 2019-20.

**DATE:** 04/08/2019  
**TIME:** 1:00pm

**LOCATION/ROOM #:** Student Center Board Room  
**CALL-IN NUMBER:**  
**CALL-IN CODE:**

**FACILITATOR(S):** Thomas Greene

**TIMEKEEPER:**

**ASSISTANT:** Sue McCoy

**MEMBERS PRESENT:** Gary Aguilar, Thomas Greene, Adam Karp, Kuldeep Kaur, Sarah Lehmann, Janay Lovering, Olga Prizhbilov, Alisa Shubb, William Simpson, Nicole Williams, Alden Crow, Susan McCoy, Jeffrey Stephenson,

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including the efforts of their respective project teams.	All	Student Success Council - second reading of Distance Education - first reading of Clarified Program Paths project team report (second-reading bypassed) - DI team initiation form reviewed  Operations Council - nothing to report  Institutional Effectiveness Council - nothing to report
Constituency group representatives from the ASB, Classified Senate, Management and Academic Senate will provide brief updates on their current efforts.	All	ASB - nothing to report  Classified Senate - nothing to report  Academic Senate - nothing to report  Management - MyPath - help streamline students in what they need to do next; customized into cards; overlay to ARC website currently being tested; some challenges on the first time re-entering system after initial sign on; link located at the bottom of Connect Center website
An update on the ACCJC Annual Reports (Attached) will be provided.	Karp	- Annual report w/30 days to complete and submit - Align more closely with vision for success goals - Job data info is reviewed by deans for potentially more updated info - Fiscal portion is a three year trend analysis w/two components - one district and one college

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Approval of April 1, 2019 ELT Notes	Greene	Thumbs up	
		- SEA plan to Academic Senate for first reading - ESL senators expressed some concerns that ESL not reported with DI impact	

<p>Does the ELT support the recommendations of the SEA Equity Plan? (Final Reading)</p>	<p>Greene</p>	<ul style="list-style-type: none"> <li>- Statement to be incorporated into SEA plan</li> <li>- Question re: the statement or entire letter be included in the report</li> <li>- Probably entire letter but could ask to condense</li> <li>- Interest in adding ESL Center as equity-based student support</li> <li>- Academic Senate supported</li> <li>- Thumbs up with potential wordsmithing based on report format</li> <li>- Some continued ongoing frustration with data; additional column added with no explanation</li> <li>- Appreciation expressed to everyone involved in report writing</li> </ul>
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**DISCUSSION ITEMS:**

<p><b>Question</b></p>	<p><b>Person(s) Responsible</b></p>	<p><b>Notes and Next Steps</b></p>
<p>Does the ELT support the adoption of the draft ARC Indigenous Land Statement, recognizing that it will be utilized as part of a larger, more holistic recognition and education process that focuses on the contributions and experiences of the Indigenous Peoples who resided on the land upon which our College currently operates (First Reading).</p>	<p>Kaur and Greene</p>	<ul style="list-style-type: none"> <li>- Statement taken to Operations Council twice and supported</li> <li>- Interest in removal of mining equipment display from outside Davies Hall</li> <li>- Interest in embedding statement into all facilities updates (FMP) plus wayfinding activities</li> <li>- Potential some type of landmark in each zone</li> <li>- Formatting issue – add end quote or remove opening</li> <li>- Operations Council requested to continue to look at implementation of statement</li> <li>- What events do we want to include this in – commencement, convocation, etc.</li> <li>- Need to identify those and provide some clarity on when we expect the statement to be read</li> <li>- Next step: second reading at May 6 meeting</li> </ul>
<p>Does the ELT support the recommendations of the ARC Online 2.0 Project Team as contained in the Draft ARC Distance Education Plan 2019-2025 v3? (First Reading)</p>	<p>Greene and Lehmann</p>	<ul style="list-style-type: none"> <li>- Project of Student Success Council</li> <li>- Comments added relative to equity and disaggregated data on online vs land classes</li> <li>- Student Success Council interested in seeing more targeted actions relative to disproportionately impacted students</li> <li>- Some team members provided feedback directly to Marsha and Daniel</li> <li>- Executive Leadership Team members encouraged to review document and comments before second reading</li> <li>- Some recommendations may be impacted by statewide online</li> <li>- Next step: second reading at May 6 meeting</li> </ul>
<p>Does the ELT support the recommendations of the Clarify Programs Path Project Team as contained in the "Clarify Program Paths Final Report." (First Reading)</p>	<p>Greene and Lehmann</p>	<ul style="list-style-type: none"> <li>- Unanimous support from Academic Senate</li> <li>- Unanimous support from Student Success Council w/no concerns or feedback</li> <li>- Second reading bypassed</li> <li>- All maps will be completed by May</li> <li>- 172 programs have at least one map</li> <li>- Partnered w/ARC Online 2.0 project team on design of Atlas and will be sharing w/other colleges and district</li> <li>- Dynamic and interactive maps to be available on website for students</li> <li>- Academic Senate approved Pathways committee to assume the work of the team</li> <li>- Continued work with virtual ed to map all the online programs</li> <li>- Extremely impressed with work accomplished – kudos to Ben Barber</li> <li>- Next step: second reading at May 6 meeting</li> </ul>
		<ul style="list-style-type: none"> <li>- Disproportionately Impacted (DI) Project Initiation</li> </ul>

Does the ELT support the initiation of a project team focused on creating a cohesive strategy of interventions and programs that (1) are designed to engage students from disproportionately impacted populations to enable their persistence and timely completion of their educational goals; and (2) has the potential to be effectively run at full scale.

Greene and Lehmann

- form discussed
- Student Success Council has had dialog on serving African American, Latinx, and Native American students
- Some current programs on campus but are small and can't reach all students
- Want to maintain the current work of those programs but expand
- Implications from IEP along w/college commitment to social justice
- Those currently working with DI populations will be center focus as far as team membership along with representation from those communities
- Level Up a specific example – a start to supporting students from DI populations; one step to larger conversation and larger project; supports 90 students for two weeks in the summer
- Thumbs up for 2019-20
- Next step: draft charter

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person

**OTHER INFORMATION:** ELSS Scheduling Protocols - Future Item