

# Institutional Effectiveness Council

## Meeting Agenda

**NAME OF COUNCIL/TEAM:** Institutional Effectiveness Council

**OBJECTIVE OF MEETING:** Status of program review and annual unit planning, data on demand system, ACCJC Midterm Report, Annual Report, Fiscal Report; discuss professional development team charter; discuss Vision for Success goal alignment and metrics; Review draft Institutional Equity Plan

**DATE:** 03/18/2019  
**TIME:** 3:00pm

**LOCATION/ROOM #:** Student Center Board Room  
**CALL-IN NUMBER:**  
**CALL-IN CODE:**

**FACILITATOR(S):** Adam Karp and Bill Simpson

**TIMEKEEPER:**

**ASSISTANT:** Joelle Gibson-Wittrup

**ATTENDEES:**

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS**

Topic	Person(s) Responsible	Time Allotted
Program Review Update	Alisa Shubb; Adam Karp	10 min.
Annual Unit Planning Update	Adam Karp	10 min.
Rollout of Data on Demand system	Chris Olson	10 min.
ACCJC Annual Report and Fiscal Report	Yuj Shimizu	5 min.
Status of ACCJC Midterm Report	Adam Karp	5 min.
Status of Student Success and Achievement (SEA) compliance report	Adam Karp	15 min.

**ACTION ITEMS:**

Question	Person(s) Responsible	Time Allotted

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Time Allotted
What feedback does the Council have on the draft Institutional Equity Plan?	Joshua Moon Johnson	30 min.
What feedback does the Council have on the draft Vision for Success goal alignment student success metrics?	Adam Karp	15 min.

**ITEMS FOR FUTURE CONSIDERATION:**

Topic	Contact Person
Evaluation of Governance process	Adam Karp

**OTHER INFORMATION:**

