

Enterprise Level Scheduling Solution - ELSS (2018-2019)

Meeting Agenda

NAME OF COUNCIL/TEAM: Enterprise Level Scheduling Solution - ELSS (2018-2019)		
OBJECTIVE OF MEETING: Discuss top five reports for distribution and discussion from Ad Astra.		
DATE: 03/18/2019 TIME: 2:30-4:00	LOCATION/ROOM #: CTL CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Kale Braden		
TIMEKEEPER:		
ASSISTANT: Kevin Porter		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
State of the project (3:30-4:30 after phone call.)	Kale Braden	30 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Ad Astra reports. Identifying top five reports for distribution and discussion by department chairs, deans, and others.	Kale Braden and Patrick Cain	60 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
OTHER INFORMATION:		