

# Enterprise Level Scheduling Solution - ELSS (2018-2019)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Enterprise Level Scheduling Solution - ELSS (2018-2019)		
<b>OBJECTIVE OF MEETING:</b> Discuss top five reports for distribution and discussion from Ad Astra.		
<b>DATE:</b> 03/18/2019 <b>TIME:</b> 2:30-4:00	<b>LOCATION/ROOM #:</b> CTL <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Kale Braden		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Kevin Porter		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
State of the project (3:30-4:30 after phone call.)	Kale Braden	30 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Ad Astra reports. Identifying top five reports for distribution and discussion by department chairs, deans, and others.	Kale Braden and Patrick Cain	60 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	
<b>OTHER INFORMATION:</b>		