

# Enterprise Level Scheduling Solution - ELSS (2018-2019)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Enterprise Level Scheduling Solution - ELSS (2018-2019)		
<b>OBJECTIVE OF MEETING:</b> 1) Discuss plan to publicize ELSS project. 2) Discuss and approve of Mini-charters for resource groups.		
<b>DATE:</b> 02/25/2019 <b>TIME:</b> 2:30pm - 4:00pm	<b>LOCATION/ROOM #:</b> CTL <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Kale Braden, Dyne Eifertsen, Kevyn Monatno		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Kevin Porter		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
Topic	Person(s) Responsible	Time Allotted
Update on Ad Astra Platinum cadence call (2/18/19)	Kale Braden, Dyne Eifertsen	10 min.
Update on Events Training (2/22/19)	Kale Braden	10 min.
<b>ACTION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Publicity plan for ELSS project	Kale Braden, Dyne Eifertsen, Kevyn Montano	
Discussion and approval of Resource group mini-charters.	Kale Braden	
<b>DISCUSSION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
Topic	Contact Person	
<b>OTHER INFORMATION:</b>		