

Institutional Equity Plan (2018-2019)

Meeting Agenda

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| NAME OF COUNCIL/TEAM: Institutional Equity Plan (2018-2019) | | |
| OBJECTIVE OF MEETING: Analyzing Sub-Team & Debrief of Themes and Conclusions | | |
| DATE: 01/26/2019 TIME: 12pm - 5pm | LOCATION/ROOM #: Hub Pong & Submarine CALL-IN NUMBER: CALL-IN CODE: | |
| FACILITATOR(S): Joshua Moon Johnson and Pam Chao | | |
| TIMEKEEPER: | | |
| ASSISTANT: Cesar Reyes | | |
| ATTENDEES: | | |
| SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING): | | |
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| UPDATES AND BRIEF REPORTS | | |
| Topic | Person(s) Responsible | Time Allotted |
| Check-in, lunch, and review of agenda | Joshua Moon Johnson | 15 min. |
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| ACTION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| Discuss Missing Themes, Organize/finalize themes, break/edit, format, and print themes | Joshua Moon Johnson | |
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| DISCUSSION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| Discuss themes: What is missing? What might not seem to belong? Clarify and summarize each theme? | Joshua Moon Johnson | 70 min. |
| Finalize Major themes; break into small groups; small groups create a theme overview: Title of theme/Issues Two-three sentence describing issues six to eight bulleted points further detailing sub-issues | Joshua Moon Johnson | 45 min. |
| ITEMS FOR FUTURE CONSIDERATION: | | |
| Topic | | Contact Person |
| Meet as larger group; smaller groups share back to larger group final comments and agree on themes and issues discuss process for creating recommendations and actions for each theme/issues | | Joshua Moon Johnson |
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| OTHER INFORMATION: | | |

