

# Institutional Equity Plan (2018-2019)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Institutional Equity Plan (2018-2019)		
<b>OBJECTIVE OF MEETING:</b> Training for analyzing and coding of Lit Reviews and Listening Sessions		
<b>DATE:</b> 01/09/2019 <b>TIME:</b> 1:30pm - 3:30pm	<b>LOCATION/ROOM #:</b> Submarine <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Joshua Moon Johnson and Pam Chao		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Cesar reyes		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
Spring Timeline Convocation PPT Qualitative Article on Coding Data from Listening Sessions Data from Lit Reviews Data Worksheet		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Alloted</b>
Check-ins: Favorite part of the break	All	15 min.
Spring Timeline Data Worksheet	Joshua Moon Johnson and Pam Chao	15 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Coding of Documents (Qualitative Article on Coding Doc)	Tyler	70 min.
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Coding Questions	Joshua Moon Johnson and Pam Chao	30 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	
Compiling of coding documents	All	
<b>OTHER INFORMATION:</b>		