

Institutional Equity Plan (2018-2019)

Meeting Agenda

NAME OF COUNCIL/TEAM: Institutional Equity Plan (2018-2019)		
OBJECTIVE OF MEETING: Training for analyzing and coding of Lit Reviews and Listening Sessions		
DATE: 01/09/2019 TIME: 1:30pm - 3:30pm	LOCATION/ROOM #: Submarine CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Joshua Moon Johnson and Pam Chao		
TIMEKEEPER:		
ASSISTANT: Cesar reyes		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING): Spring Timeline Convocation PPT Qualitative Article on Coding Data from Listening Sessions Data from Lit Reviews Data Worksheet		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Alloted
Check-ins: Favorite part of the break	All	15 min.
Spring Timeline Data Worksheet	Joshua Moon Johnson and Pam Chao	15 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Coding of Documents (Qualitative Article on Coding Doc)	Tyler	70 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Coding Questions	Joshua Moon Johnson and Pam Chao	30 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
Compiling of coding documents	All	
OTHER INFORMATION:		