

Executive Leadership Team

Meeting Agenda

| | | |
|---|---|----------------------|
| NAME OF COUNCIL/TEAM: Executive Leadership Team | | |
| OBJECTIVE OF MEETING: The ELT will hear updates from the various councils and constituency groups. It will also review the updated Project Team sequencing and charters for 2019-20. | | |
| DATE: 04/01/2019 TIME: 3:00 pm - 5:00 pm | LOCATION/ROOM #: Admin Conference Room CALL-IN NUMBER: CALL-IN CODE: | |
| FACILITATOR(S): Thomas Greene | | |
| TIMEKEEPER: | | |
| ASSISTANT: Sue McCoy | | |
| ATTENDEES: | | |
| SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING): | | |
| | | |
| UPDATES AND BRIEF REPORTS | | |
| Topic | Person(s) Responsible | Time Allotted |
| Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including the efforts of their respective project teams. | Council Chairs / Co-Chairs | 30 min. |
| Constituency group representatives from the ASB, Classified Senate, Management and Academic Senate will provide brief updates on their current efforts. | Various | 20 min. |
| The ELT will review an updated 2019-20 Project Sequencing Chart and Guidance on the scheduling of Days/Times of 2019-20 Project Teams. Additionally, the Team will review the updates to various 2019-20 draft project charters (Attachments). | Thomas Greene | 30 min. |
| ACTION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| Approval of March 4, 2019 ELT Notes | Thomas Greene | 5 min. |
| Does the ELT support the initiation of the Sustainability Project Team? (Attachment - Project Initiation). Note: The ELT has already expressed support for said project team, however, it is important to review the initiation form and document this support. | Olga and Thomas | 10 min. |
| Does the ELT support the adoption of the Advisory Committee framework and support structure as revised (Attachment)? | Tressa Tabares | 15 min. |
| DISCUSSION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| How is the College moving forward with critical professional development and training during the same time the Institutional | | |

| | | |
|---|--------------------------|---------|
| Professional Development Plan is being developed? Topics included in this discussion - 2019-20 Convocation Planning; Institutional Equity Plan Roll-Out; Trauma-Informed Care and White Racial Identity Training. | Thomas Greene and Others | 10 min. |
| SEA Program Report | Lisa Lawrenson | 10 min. |
| ITEMS FOR FUTURE CONSIDERATION: | | |
| Topic | Contact Person | |
| ELSS Scheduling Protocols | | |
| Recommendation to ELT Regarding the Proposed Distance Education Plan (1st Reading) | | |
| Disproportionately Impacted Populations Project Initiation. | | |
| Clarify Program Paths Status Update | | |
| SEA Plan | | |
| OTHER INFORMATION: | | |