Executive Leadership Team

Meeting Agenda

NAME OF COUNCIL/TEAM: Executive Leadership Team		
OBJECTIVE OF MEETING: The ELT will hear updates from the various councils and constituency groups. It will also review the updated Project Team sequencing and charters for 2019-20.		
DATE: 04/01/2019 **TIME:** 3:00 pm - 5:00 pm	**LOCATION/ROOM #:** Admin Conference Room **CALL-IN NUMBER:** **CALL-IN CODE:**	
FACILITATOR(S): Thomas Greene		
TIMEKEEPER:		
ASSISTANT: Sue McCoy		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	**Person(s) Responsible**	**Time Alloted**
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including the efforts of their respective project teams.	Council Chairs / Co-Chairs	30 min.
Constituency group representatives from the ASB, Classified Senate, Management and Academic Senate will provide brief updates on their current efforts.	Various	20 min.
The ELT will review an updated 2019-20 Project Sequencing Chart and Guidance on the scheduling of Days/Times of 2019-20 Project Teams. Additionally, the Team will review the updates to various 2019-20 draft project charters (Attachments).	Thomas Greene	30 min.
ACTION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
Approval of March 4, 2019 ELT Notes	Thomas Greene	5 min.
Does the ELT support the initiation of the Sustainability Project Team? (Attachment - Project Initiation). Note: The ELT has already expressed support for said project team, however, it is important to review the initiation form and document this support.	Olga and Thomas	10 min.
Does the ELT support the adoption of the Advisory Committee framework and support structure as revised (Attachment)?	Tressa Tabares	15 min.
DISCUSSION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
How is the College moving forward with critical professional development and training during the same time the Institutional		

Professional Development Plan is being developed? Topics included in this discussion - 2019-20 Convocation Planning; Institutional Equity Plan Roll-Out; Trauma-Informed Care and White Racial Identity Training.	Thomas Greene and Others	10 min.
SEA Program Report	Lisa Lawrenson	10 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		**Contact Person**
ELSS Scheduling Protocols		
Recommendation to ELT Regarding the Proposed Distance Education Plan (1st Reading)		
Disproportionately Impacted Populations Project Initiation.		
Clarify Program Paths Status Update		
SEA Plan		
OTHER INFORMATION:		