

# Executive Leadership Team

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Executive Leadership Team		
<b>OBJECTIVE OF MEETING:</b> Consider recommendations from Facilities and Planning Improvement project teams as well as the initiation of two new project teams. Receive updates on Wellness Center implementation and Accreditation Mid-term Report.		
<b>DATE:</b> 02/04/2019 <b>TIME:</b> 3:00 pm - 5:00 pm	<b>LOCATION/ROOM #:</b> Admin Conference Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Thomas Greene		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Sue McCoy		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including the efforts of their respective project teams.	Council Chairs / Co-Chairs	20 min.
Progress update on ELT-approved priorities from Wellness Center Project Team recommendations 1) Workspace design 2) Coordinator position 3) CLIA waiver 4) Equipment identification/purchase 5) Advisory Committee	Kuldeep Kaur	10 min.
Update from VPI/VPSS regarding work of District Matriculation Committee	Lisa Lawrenson / Jeff Stephenson	5 min.
Update on revisions and status of Draft Accreditation Midterm Report	Adam Karp	5 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Approval of December 3, 2018 ELT Notes	Thomas Greene	5 min.
Requesting Approval of Recommendations Relative to Update and Maintenance of Governance System	Adam Karp / Tressa Tabares	10 min.
Requesting Initiation of Project Team for the creation of an Educational Master Plan.	Thomas Greene	5 min.
Requesting Initiation of Project Team for the creation of a Strategic Enrollment Management Plan.	Thomas Greene	5 min.
<b>DISCUSSION ITEMS:</b>		

Question	Person(s) Responsible	Time Allotted
Review of Recommendations from the Facilities Master Plan Project Team Regarding the Facilities/Campus Master Plan, including the Wayfinding Plan (1st Reading)	Kuldeep Kaur / Olga Prizhbilov	25 min.
Review of Recommendations from the Integrated Planning Project Team (First Reading) Regarding the Integrated Planning Guide	Adam Karp / Alisa Shubb / Kuldeep Kaur	25 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
Campus Bookstore Consulting Corporation external analysis of LRCCD bookstore operations	Thomas Greene	
OTHER INFORMATION:		