Executive Leadership Team

Meeting Agenda

NAME OF COUNCIL/TEAM: Executive Leadership Team		
OBJECTIVE OF MEETING: Consider recommendations from Facilities and Planning Improvement project teams as well as the initiation of two new project teams. Receive updates on Wellness Center implementation and Accreditation Mid-term Report.		
DATE: 02/04/2019 **TIME:** 3:00 pm - 5:00 pm	**LOCATION/ROOM #:** Admin Conference Room **CALL-IN NUMBER:** **CALL-IN CODE:**	
FACILITATOR(S): Thomas Greene		
TIMEKEEPER:		
ASSISTANT: Sue McCoy		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	**Person(s) Responsible**	**Time Alloted**
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including the efforts of their respective project teams.	Council Chairs / Co-Chairs	20 min.
Progress update on ELT-approved priorities from Wellness Center Project Team recommendations 1) Workspace design 2) Coordinator position 3) CLIA waiver 4) Equipment identification/purchase 5) Advisory Committee	Kuldeep Kaur	10 min.
Update from VPI/VPSS regarding work of District Matriculation Committee	Lisa Lawrenson / Jeff Stephenson	5 min.
Update on revisions and status of Draft Accreditation Midterm Report	Adam Karp	5 min.
ACTION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
Approval of December 3, 2018 ELT Notes	Thomas Greene	5 min.
Requesting Approval of Recommendations Relative to Update and Maintenance of Governance System	Adam Karp / Tressa Tabares	10 min.
Requesting Initiation of Project Team for the creation of an Educational Master Plan.	Thomas Greene	5 min.
Requesting Initiation of Project Team for the creation of a Strategic Enrollment Management Plan.	Thomas Greene	5 min.
DISCUSSION ITEMS:		

Question	Person(s) Responsible	Time Allotted
Review of Recommendations from the Facilities Master Plan Project Team Regarding the Facilities/Campus Master Plan, including the Wayfinding Plan (1st Reading)	Kuldeep Kaur / Olga Prizhbilov	25 min.
Review of Recommendations from the Integrated Planning Project Team (First Reading) Regarding the Integrated Planning Guide	Adam Karp / Alisa Shubb / Kuldeep Kaur	25 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		**Contact Person**
Campus Bookstore Consulting Corporation external analysis of LRCCD bookstore operations		Thomas Greene
OTHER INFORMATION:		