Executive Leadership Team

Meeting Agenda

NAME OF COUNCIL/TEAM: Executive Leadership Team		
OBJECTIVE OF MEETING: In addition to finalizing some outstanding charters, the ELT will be invited to approve the ACCJC Mid-term Accreditation Report and consider the recommendations from the Wellness Center Project Team Report.		
DATE: 12/03/2018 **TIME:** 3:00pm-5:00pm	**LOCATION/ROOM #:** Admin Conference Room **CALL-IN NUMBER:** **CALL-IN CODE:**	
FACILITATOR(S): Thomas Greene		
TIMEKEEPER:		
ASSISTANT: Sue McCoy		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	**Person(s) Responsible**	**Time Alloted**
Council Chairs and/or Co-Chairs will provide an update on the work of their Councils, including the efforts of their respective project teams.	Council Chairs/Co-Chairs	20 min.
Student Success Council Roster Changes: 1. Assignment of new faculty co-chair 2. Potential changes to the roster and/or other means to create a consistent connection between the SSC and the District Matriculation Committee.	Gary	10 min.
Updates on the maintenance and support of our governance process.	Thomas, Tressa, and Adam	5 min.
ACTION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
Approval of 11/5/18 ELT Notes	Thomas	5 min.
Approval of Wellness Center Project Team Charter	Thomas	5 min.
Approval of the Institutional Equity Plan Charter	Thomas	5 min.
Approval of Institutional Effectiveness Council Charter	Adam and Bill	5 min.
Does the ELT approve the ACCJC Midterm Accreditation Report, recognizing that this document will be brought back for affirmation should the district review process and/or other input result in edits/changes to the report?	Adam and Bill	15 min.
DISCUSSION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**

What are the key recommendations from the Wellness Center Project Team Report, and does this report meet the expectations as stated in the project team charter? Does the ELT need to tentatively approve any specific recommendations in this report now, due to timelines/deadlines?	Kuldeep and Olga and guest - Kolleen Ostgaard	30 min.
What are the short- and long-term implications of the Goal Setting Guidance by the CCCCO? Specifically, what are the College and District doing or will be doing to meet the December 15th deadline: Colleges must certify to the Chancellor's Office that a process is underway to set measurable, aligned goals.	Adam Karp	20 min.

ITEMS FOR FUTURE CONSIDERATION:	
Topic	**Contact Person**

OTHER INFORMATION: