

Clarify Program Paths (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Clarify Program Paths (2018-2019)			
OBJECTIVE OF MEETING: Discuss the mid-year status report and plans for the spring semester, including map mentors.			
DATE: 11/30/2018 TIME: 9:00am		LOCATION/ROOM #: Science Conference Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Bill Simpson			
TIMEKEEPER:			
ASSISTANT: Viorica Petcan			
MEMBERS PRESENT: Tony Giusti, Kate Jaques, Judy Mays, Viorica Petcan, Marsha Reske, Lisa Roberts-Law, Mike Robinson, Kathy Rodgers, Bill Simpson			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
In Basecamp: draft status report, potential spring meeting dates, potential map mentors, potential changes to PDF roadmaps, updated mapping status report, updated spring timeline.			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Sub-team updates	sub-team leads	<p>Proposal for new academic senate committee:</p> <ul style="list-style-type: none"> • 2nd reading at next Academic Senate meeting (December 13). <p>Software:</p> <ul style="list-style-type: none"> • Ben is working on "Atlas". We will build an in-house program for sharing maps with students. <p>Creating and reviewing new roadmaps:</p> <ul style="list-style-type: none"> • We are making good progress. Most programs on our list are in progress or done. <p>Achieve:</p> <ul style="list-style-type: none"> • Counselors are sharing approved maps with students. Lisa is meeting with CECA students next week to share maps with them. Closures due to smoke set the schedule back. 	
Updates on map mentors	Bill Simpson, Kate Jaques	Thirteen people have expressed interest in being a map mentor. Bill will offer information sessions to let them know what map mentors do and answer their questions. Training sessions will be held in January.	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Does the team approve the new roadmaps in the folder in Basecamp?	Bill Simpson	(consensus) Yes. Philosophy AA-T Geography AA-T	
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
What do we need to include in the mid-year status report to the Student Success Council?	Bill Simpson	The team reviewed the draft status report and discussed minor revisions.	
When do we want to meet in the spring semester?	Bill Simpson	February 1 February 15 Mar 1 Mar 15 March 29 Time: 9:00 - 10:30 a.m.	

What needs to be changed in the PDF roadmaps, based on feedback from Counseling and Achieve students?	Bill Simpson	This discussion is tabled until we have received feedback from Achieve and CECA students.
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ITEMS FOR FUTURE CONSIDERATION:	
Topic	Contact Person