

# Integrated Planning Improvement (2018-2019)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Integrated Planning Improvement (2018-2019)		
<b>OBJECTIVE OF MEETING:</b> Final draft consideration of the Integrated Planning Guide, and consider submission of the final draft for governance review as an Action Item.		
<b>DATE:</b> 12/07/2018 <b>TIME:</b> 1:00pm	<b>LOCATION/ROOM #:</b> Administrative Conference Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Kuldeep Kaur/Alisa Shubb		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Beth Hartline Madigan		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
Topic	Person(s) Responsible	Time Allotted
<b>ACTION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Is there consensus to submit the final draft of the Integrated Planning Guide for governance review to the Academic Senate (December 2018/January 2019), Institutional Effectiveness Council (February/March 2019), and the Executive Leadership Team (March/April 2019)?	Kuldeep Kaur/Alisa Shubb	5 min.
Do the notes reflect the team conversation from the last meeting?	All	5 min.
<b>DISCUSSION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
What changes are proposed that should be incorporated into the final version of the Integrated Planning Guide to taking action?	Cheri Jones	60 min.
What are the next steps?	Kuldeep Kaur/Cheri Jones	15 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
Topic	Contact Person	
<b>OTHER INFORMATION:</b>		

