

Operations Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Operations Council		
OBJECTIVE OF MEETING: For the Facilities Master Planning Project Team to present the Facilities Master Plan (1st reading) and to review the Wayfinding Plan (2nd reading) for considerations, recommendations and adoption of the conceptual design.		
DATE: 12/11/2018 TIME: 1:00pm	LOCATION/ROOM #: Administrative Conference Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Kuldeep Kaur/Jeff Bucher		
TIMEKEEPER:		
ASSISTANT:		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Alloted
None		
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
What are the considerations, recommendations and questions regarding the Facilities Master Plan (1st reading)?	Kuldeep Kaur/Jeff Bucher	45 min.
What are the considerations, recommendations and questions about the Wayfinding Plan? Do we have consensus on adopting the conceptual design?	Cheryl Sears	10 min.
Do the notes reflect Operations Council discussion from the last meeting? Does the Council support the notes?	All	5 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	

