

Institutional Equity Plan (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Equity Plan (2018-2019)			
OBJECTIVE OF MEETING: See Agenda			
DATE: 10/22/2018 TIME: 3pm - 5pm		LOCATION/ROOM #: Submarine CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Joshua Moon Johnson and Pam Chao			
TIMEKEEPER:			
ASSISTANT: Cesar Reyes			
MEMBERS PRESENT: Pam, Joshua, Cesar, Tanya, Marianne, Kelvin, Dronme, Sara, Angela, Faryal, Judy			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Town Hall	Joshua Moon Johnson and Pam Chao	<ul style="list-style-type: none"> ○ Facilitators and note takers assigned ■ Email on assignments and arrival time will be emailed tomorrow; arrive at 9:30AM in the Hub ○ Q&A at end of Town Hall will include President Greene ○ Cards at tables for anonymous questions ○ Two microphones for Q&A 	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Continue Facilitation Conversations	Joshua Moon Johnson and Pam Chao	<ul style="list-style-type: none"> ○ Quick email follow-up for anonymous feedback through google form ■ Send on Monday 10/29 ○ Discussed common barriers to facilitating dialogues on equity issues ○ Research and lit review goals ■ 1 or 2 paragraphs regarding marginalized populations/communities and then backing up with statistics (local and national) ■ We can add an appendix of a couple of paragraphs of empirical research ■ Joshua moving forward with asking about EPP programs to write mini lit review0 ■ What groups do we not have an office or program supporting that we might want to do a separate lit review summary on: <ul style="list-style-type: none"> ● Religious minorities (Muslim, Jewish, Sikh) ● Women ■ Joshua will create a chart to designate who will do mini lit reviews ■ Marianne can help ■ We also need to do some lit reviews on the functional areas (HR, pro devo, mental health, etc.) 	
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
Listening Sessions	Joshua Moon Johnson and Pam Chao	<ul style="list-style-type: none"> ○ Kelvin reach out for athletes to decide if we will do a listening session ○ Update date, time, and location of listening sessions by 10/24 ○ Will provide pizza if needed for listening sessions (\$30) 	
ITEMS FOR FUTURE CONSIDERATION:			
Topic	Contact Person		

Research and Lit Review Goals	Joshua Moon Johnson and Pam Chao