Institutional Equity Plan (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Equity Plan (2018-2019)

OBJECTIVE OF MEETING: Stakeholder Listening Sessions Update Lit Reviews

DATE: 11/26/2018 **TIME:** 3PM - 5PM

LOCATION/ROOM #: Submarine

CALL-IN NUMBER: CALL-IN CODE:

FACILITATOR(S): Joshua Moon Johnson and Pam Chao

TIMEKEEPER:

ASSISTANT: Cesar Reyes

MEMBERS PRESENT:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Check-Ins	All	Events from the past week
Stakeholder Meeting Check-ins	All	o Confirming dates and rescheduling
Lit Review Check-ins	All	O Confirming volunteers for lit reviews O Reviewing sample document of lit review from Joshua

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Equity Resource page for the College and the Community	Pam Chao	 Modules for download Learning Resources Coffee conversations around equity 	Consolidate information

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
How Can Community Agreements be Useful?	Pam Chao	 Guidelines vs Foundations vs Community Agreements Not just individuals in the room, but instead the community in the room. Knowing what triggers you, greater group vs the individual, power dynamics Having a general consensus on what the agreement should look like. Equity Action Institute to start implementing Community Agreements Definition: What expectation are to be here together. Can we create a container that everyone is together at the same time "We are all a community together here." Community agreement helps to bring everyone into the same room.

ITEMS FOR FUTURE CONSIDERATION:

Торіс	Contact Person
Follow-up on Stakeholder Sessions Discussion of how to sort information collected by data volunteers	Joshua Moon Johnson