Institutional Equity Plan (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Institutional Equity Plan (2018-2019)

OBJECTIVE OF MEETING: Stakeholder Listening Sessions Update Lit Reviews

DATE: 11/26/2018
TIME: 3PM - 5PM

LOCATION/ROOM #: Submarine
CALL-IN NUMBER:
CALL-IN CODE:

FACILITATOR(S): Joshua Moon Johnson and Pam Chao

TIMEKEEPER:

ASSISTANT: Cesar Reyes

MEMBERS PRESENT:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Check-Ins	All	Events from the past week
Stakeholder Meeting Check-ins	All	○ Confirming dates and rescheduling
Lit Review Check-ins	All	○ Confirming volunteers for lit reviews ○ Reviewing sample document of lit review from Joshua

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Equity Resource page for the College and the Community	Pam Chao	○ Modules for download ○ Learning Resources ○ Coffee conversations around equity	Consolidate information

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
How Can Community Agreements be Useful?	Pam Chao	○ Guidelines vs Foundations vs Community Agreements ■ Not just individuals in the room, but instead the community in the room. ■ Knowing what triggers you, greater group vs the individual, power dynamics ■ Having a general consensus on what the agreement should look like. ■ Equity Action Institute to start implementing Community Agreements ■ Definition: What expectation are to be here together. ■ Can we create a container that everyone is together at the same time "We are all a community together here." ■ Community agreement helps to bring everyone into the same room.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
Follow-up on Stakeholder Sessions Discussion of how to sort information collected by data volunteers	Joshua Moon Johnson