

Operations Council

Meeting Agenda

NAME OF COUNCIL/TEAM: Operations Council		
OBJECTIVE OF MEETING: Standing Reports and Updates from Team Members: Facilities Master Planning Project Team; Wellness Center Project Team; Facilities & Maintenance Update; Professional Development Update; Safety Update; Technology Update; and Wayfinders Update		
DATE: 11/27/2018 TIME: 1:30pm	LOCATION/ROOM #: Administrative Conference Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Kuldeep Kaur/Olga Prizhbilov		
TIMEKEEPER:		
ASSISTANT: Beth Hartline Madigan		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
What is the progress on the Facilities Master Planning Project Team's chartered work? What feedback does the Council have on the Team's work?	Kuldeep Kaur/Jeff Bucher	15 min.
What are the recommendations on the Wellness Center Project Team's chartered work including Wellness Center Start-UP Proposal and Expansion proposal? What feedback does the Council have on the Team's work?	Parrish Geary	30 min.
What are the facilities & maintenance updates since the last meeting?	Cheryl Sears	15 min.
What are the safety updates since the last meeting?	Captain Chris Day	5 min.
What are the technology updates since the last meeting?	Jeff Bucher	10 min.
What is the progress on the "Wayfinders" first reading to consider, recommend and adopt conceptual design? What feedback does the Council have for this work?	Cheryl Sears	30 min.
What are the updates on the professional development work since the last meeting?	Olga Prizhbilov	10 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Do the meeting notes from the last council meeting reflect the discussion accurately?	All	5 min.
DISCUSSION ITEMS:		

Question	Person(s) Responsible	Time Allotted
ITEMS FOR FUTURE CONSIDERATION:		
Topic		Contact Person
OTHER INFORMATION:		