Clarify Program Paths (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Clarify Program Paths (2018-2019)

OBJECTIVE OF MEETING: Discuss roadmap maintenance software options, approve new roadmaps.

DATE: 11/02/2018 **TIME:** 9:00am	**LOCATION/ROOM #:** Fine & Applied Arts Conference Room **CALL-IN NUMBER:** **CALL-IN CODE:**

FACILITATOR(S): Bill Simpson

TIMEKEEPER:

ASSISTANT: Viorica Petcan

MEMBERS PRESENT: Rocio Owens, Viorica Petcan, Marsha Reske, Lisa Roberts-Law, Kathy Rodgers, Bill Simpson

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Sub-team updates	sub-team leads	Achieve groups will do group counseling, possibly starting November 13. They will hand out maps at those meetings and will try to get feedback. (Also with CECA at Inderkum.) Timeline: Nov. 13 – Dec. 1
In-house software option for creating and maintaining program roadmaps.	Ben Barber	Ben Barber shared with the team a project he is working on to input program roadmaps into a database. The team chose to recommend it to the college.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Does the team approve the new roadmaps in the folder in Basecamp?	Bill Simpson	Yes. Economics AA-T Journalism and Mass Communication AA-T	

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
What are our software options for maintaining and publishing program roadmaps? What are other colleges doing? What do we recommend for ARC?	Bill Simpson, Marsha Reske, Kate Jaques	We recommend Ben's program mapping tool for creating and maintaining roadmaps. We are still looking at options for sharing maps with students.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person