

# Clarify Program Paths (2018-2019)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Clarify Program Paths (2018-2019)		
<b>OBJECTIVE OF MEETING:</b> Discuss roadmap maintenance software options, approve new roadmaps.		
<b>DATE:</b> 11/02/2018 <b>TIME:</b> 9:00am	<b>LOCATION/ROOM #:</b> Fine & Applied Arts Conference Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Bill Simpson		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Viorica Petcan		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Sub-team updates	sub-team leads	30 min.
In-house software option for creating and maintaining program roadmaps.	Ben Barber	15 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Does the team approve the new roadmaps in the folder in Basecamp?	Bill Simpson	5 min.
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
What are our software options for maintaining and publishing program roadmaps? What are other colleges doing? What do we recommend for ARC?	Bill Simpson, Marsha Reske, Kate Jaques	30 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	
<b>OTHER INFORMATION:</b>		

