

Clarify Program Paths (2018-2019)

Meeting Agenda

NAME OF COUNCIL/TEAM: Clarify Program Paths (2018-2019)		
OBJECTIVE OF MEETING: Discuss roadmap maintenance software options, approve new roadmaps.		
DATE: 11/02/2018 TIME: 9:00am	LOCATION/ROOM #: Fine & Applied Arts Conference Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Bill Simpson		
TIMEKEEPER:		
ASSISTANT: Viorica Petcan		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Sub-team updates	sub-team leads	30 min.
In-house software option for creating and maintaining program roadmaps.	Ben Barber	15 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Does the team approve the new roadmaps in the folder in Basecamp?	Bill Simpson	5 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
What are our software options for maintaining and publishing program roadmaps? What are other colleges doing? What do we recommend for ARC?	Bill Simpson, Marsha Reske, Kate Jaques	30 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	
OTHER INFORMATION:		

