# Clarify Program Paths (2018-2019)

## Meeting Agenda

**NAME OF COUNCIL/TEAM:** Clarify Program Paths (2018-2019)

**OBJECTIVE OF MEETING:** Discuss roadmap maintenance software options, approve new roadmaps.

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|---|---|
| **DATE:** 11/02/2018<br>**TIME:** 9:00am | **LOCATION/ROOM #:** Fine & Applied Arts Conference Room<br>**CALL-IN NUMBER:**<br>**CALL-IN CODE:** |

**FACILITATOR(S):** Bill Simpson

**TIMEKEEPER:**

**ASSISTANT:** Viorica Petcan

**ATTENDEES:**

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

### UPDATES AND BRIEF REPORTS

| Topic | Person(s) Responsible | Time Alloted |
|---|---|---|
| Sub-team updates | sub-team leads | 30 min. |
| In-house software option for creating and maintaining program roadmaps. | Ben Barber | 15 min. |

### ACTION ITEMS:

| Question | Person(s) Responsible | Time Allotted |
|---|---|---|
| Does the team approve the new roadmaps in the folder in Basecamp? | Bill Simpson | 5 min. |
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### DISCUSSION ITEMS:

| Question | Person(s) Responsible | Time Allotted |
|---|---|---|
| What are our software options for maintaining and publishing program roadmaps? What are other colleges doing? What do we recommend for ARC? | Bill Simpson, Marsha Reske, Kate Jaques | 30 min. |
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### ITEMS FOR FUTURE CONSIDERATION:

| Topic | Contact Person |
|---|---|
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### OTHER INFORMATION: