

# Institutional Equity Plan (2018-2019)

## Meeting Notes

<b>NAME OF COUNCIL/TEAM:</b> Institutional Equity Plan (2018-2019)			
<b>OBJECTIVE OF MEETING:</b> • Background on our Project continued. • Operationalizing definitions o Audience • Meetings and meeting structure • Town Hall Planning 10/26 o Format o Discussion guide • Stakeholder listening sessions o Formats o Discussion guide • Other Related optional involvement o Reviewing the Equity Action institute application o Faculty Hiring Manual input			
<b>DATE:</b> 10/3/2018 <b>TIME:</b> 3:00pm-5pm		<b>LOCATION/ROOM #:</b> Submarine <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Joshua Moon Johnson and Pam Chao			
<b>TIMEKEEPER:</b>			
<b>ASSISTANT:</b> Cesar Reyes			
<b>MEMBERS PRESENT:</b>			
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>			
<b>UPDATES AND BRIEF REPORTS:</b>			
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Notes</b>	
Check-ins	All		
<b>ACTION ITEMS:</b>			
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Notes and Decision(s)</b>	<b>Next Steps</b>
Background on our Project Continued	Pam Chao	0	
<b>DISCUSSION ITEMS:</b>			
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Notes and Next Steps</b>	
Operationalizing Definitions	Joshua Moon Johnson and Pam Chao		
Stake Holder Listening Sessions			
<b>ITEMS FOR FUTURE CONSIDERATION:</b>			
<b>Topic</b>	<b>Contact Person</b>		
Town Hall Meeting	Joshua Moon Johnson and Pam Chao		