Facilities Master Plan (2018-2019)

Meeting Agenda

NAME OF COUNCIL/TEAM: Facilities Master Plan (2018-2019)		
OBJECTIVE OF MEETING: Review and discuss design guidelines for facilities planning Review and have discussion about the proposed projects		
DATE: 10/03/2018 **TIME:** 2:00pm	**LOCATION/ROOM #:** ARC Student Center Board Room **CALL-IN NUMBER:** **CALL-IN CODE:**	
FACILITATOR(S): Kuldeep Kaur, Jeff Bucher		
TIMEKEEPER:		
ASSISTANT: Annaliese Pennell		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	**Person(s) Responsible**	**Time Alloted**
ACTION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
Do the notes accurately reflect the September 19th meeting?	All	5 min.
DISCUSSION ITEMS:		
Question	**Person(s) Responsible**	**Time Allotted**
1. Meeting #1 Recap - Review of Notes	Gould Evans	15 min.
2. Draft Design Guidelines - Review and Discussion Do the design guidelines capture the discussion from our last meeting? Are there any additional design guidelines that the project team should be considering?	All	40 min.
3. Draft Campus Project List - Review and Discussion - Review of Comprehensive Project Matrix Are there any additional project ideas/thoughts that the team has in addition to the ones submitted through basecamp?	All	60 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic		**Contact Person**

OTHER INFORMATION:	