

# Wellness Center (2018-2019)

## Meeting Notes

**NAME OF COUNCIL/TEAM:** Wellness Center (2018-2019)

**OBJECTIVE OF MEETING:** Recap last meeting & discuss group questions. Review any follow-up research.

**DATE:** 09/21/2018

**TIME:** 8:30am

**LOCATION/ROOM #:** Howard Hall Conference

**CALL-IN NUMBER:**

**CALL-IN CODE:**

**FACILITATOR(S):** Parrish Geary

**TIMEKEEPER:**

**ASSISTANT:** Parrish Geary

**MEMBERS PRESENT:** Michele Arnott, Matthew Blevis, Pamela Whipple, Lori Beccarelli, Jan DeLapp, Parrish Geary, Martina Molina-Kanae

**SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):**

**UPDATES AND BRIEF REPORTS:**

Topic	Person(s) Responsible	Notes
Recap last meeting and discuss group questions.	Parrish Geary	<ol style="list-style-type: none"> <li>1. To address staffing, cost effective contracts if necessary.</li> <li>2. Funding of space, furniture and move will be done with existing general fund dollars, as well as appropriate usage of student health fee funds.</li> <li>3. No funding constraints tied to current and future space in relationship to contract with WellSpace Health.</li> <li>4. Current health center funding is not impacted by student health fee; necessary redistribution of funds is up to the college president.</li> <li>5. Rebranding of name is future discussion with student input.</li> <li>6. Matthew reported               <ol style="list-style-type: none"> <li>a. The move is feasible</li> <li>b. Additional 450sqft will come from the move</li> <li>c. Matthew will provide layout plans by the next meeting</li> </ol> </li> </ol>
Review any follow-up research.	Committee members	No follow-up research reviewed on WellSpace Health at this time.

**ACTION ITEMS:**

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Use Survey or Focus groups. Discuss implementation of findings.	Committee members	<ol style="list-style-type: none"> <li>1. Discussion to use either mixed-methods e.g. survey and discussion group or just focus on one procedure.               <ol style="list-style-type: none"> <li>a. Team determined to just use the survey                   <ol style="list-style-type: none"> <li>i. Collaboration with institutional research team to design survey to be distributed to students</li> <li>ii. Make sure diversity of survey group mirrors campus population including special populations e.g. categorical programs and student groups</li> <li>iii. Ask IT what statistical significance is required to be valid</li> </ol> </li> <li>b. Survey results will influence branding of space name</li> </ol> </li> </ol>	Collaboration with institutional research team to design survey to be distributed to students.
Additional questions during meeting	Committee Members	<ol style="list-style-type: none"> <li>1. Who will oversee the WellSpace Health individuals?</li> <li>2. How will PIOs make sure distribution of information is consistent?               <ol style="list-style-type: none"> <li>a. Is there a hard deadline for notification?</li> </ol> </li> <li>3. Is it feasible for institutional faculty to give notification to students about health fee and health center to help with branding and promotion?</li> </ol>	Parrish will follow up on the questions and report at next meeting.

**DISCUSSION ITEMS:**

Question	Person(s) Responsible	Notes and Next Steps
How would the committee like to outline our recommendations?	Committee members	<ol style="list-style-type: none"> <li>1. Suggested we address all deliverables for Sp. 19 and discuss constraints in considering spring launch</li> <li>2. Make recommendations for space layout</li> <li>3. Recommendations should incorporate completion of move</li> </ol>

<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	
Rebrand process Space design Onboarding of outside groups		