

Wellness Center (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Wellness Center (2018-2019)			
OBJECTIVE OF MEETING: Recap last meeting & discuss group questions. Review any follow-up research.			
DATE: 09/21/2018 TIME: 8:30am	LOCATION/ROOM #: Howard Hall Conference CALL-IN NUMBER: CALL-IN CODE:		
FACILITATOR(S): Parrish Geary			
TIMEKEEPER:			
ASSISTANT: Parrish Geary			
MEMBERS PRESENT: Michele Arnott, Matthew Blevis, Pamela Whipple, Lori Beccarelli, Jan DeLapp, Parrish Geary, Martina Molina-Kanae			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Recap last meeting and discuss group questions.	Parrish Geary	1. To address staffing, cost effective contracts if necessary. 2. Funding of space, furniture and move will be done with existing general fund dollars, as well as appropriate usage of student health fee funds. 3. No funding constraints tied to current and future space in relationship to contract with WellSpace Health. 4. Current health center funding is not impacted by student health fee; necessary redistribution of funds is up to the college president. 5. Rebranding of name is future discussion with student input. 6. Matthew reported a. The move is feasible b. Additional 450sqft will come from the move c. Matthew will provide layout plans by the next meeting	
Review any follow-up research.	Committee members	No follow-up research reviewed on WellSpace Health at this time.	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Use Survey or Focus groups. Discuss implementation of findings.	Committee members	1. Discussion to use either mixed-methods e.g. survey and discussion group or just focus on one procedure. a. Team determined to just use the survey i. Collaboration with institutional research team to design survey to be distributed to students ii. Make sure diversity of survey group mirrors campus population including special populations e.g. categorical programs and student groups iii. Ask IT what statistical significance is required to be valid b. Survey results will influence branding of space name	Collaboration with institutional research team to design survey to be distributed to students.
Additional questions during meeting	Committee Members	1. Who will oversee the WellSpace Health individuals? 2. How will PIOs make sure distribution of information is consistent? a. Is there a hard deadline for notification? 3. Is it feasible for institutional faculty to give notification to students about health fee and health center to help with branding and promotion?	Parrish will follow up on the questions and report at next meeting.
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
How would the committee like to outline our recommendations?	Committee members	1. Suggested we address all deliverables for Sp. 19 and discuss constraints in considering spring launch 2. Make recommendations for space layout 3. Recommendations should incorporate completion of move	

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
Rebrand process	
Space design	
Onboarding of outside groups	

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