

# Enterprise Level Scheduling Solution - ELSS (2018-2019)

## Meeting Agenda

|  |  |                      |
|--|--|----------------------|
| <b>NAME OF COUNCIL/TEAM:</b> Enterprise Level Scheduling Solution - ELSS (2018-2019)   |  |                      |
| <b>OBJECTIVE OF MEETING:</b> ELSS  |  |                      |
| <b>DATE:</b> 12/07/2018<br><b>TIME:</b> 10:00am  | <b>LOCATION/ROOM #:</b> CTL<br><b>CALL-IN NUMBER:</b> +1 646 876 9923 or +1 669 900 6833<br><b>CALL-IN CODE:</b> 150 591 710 |                      |
| <b>FACILITATOR(S):</b> Kale Braden, Dyne Efeirtsen, Kevyn Montano  |  |                      |
| <b>TIMEKEEPER:</b>   |  |                      |
| <b>ASSISTANT:</b> Kevin Porter   |  |                      |
| <b>ATTENDEES:</b>  |  |                      |
| <b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>   |  |                      |
|  |  |                      |
| <b>UPDATES AND BRIEF REPORTS</b>   |  |                      |
| <b>Topic</b>   | <b>Person(s) Responsible</b>   | <b>Time Alloted</b>  |
|  |  |                      |
|  |  |                      |
| <b>ACTION ITEMS:</b>   |  |                      |
| <b>Question</b>  | <b>Person(s) Responsible</b>   | <b>Time Allotted</b> |
| Approval of ELSS Report Draft  | Braden   | 30 min.              |
|  |  |                      |
| <b>DISCUSSION ITEMS:</b>   |  |                      |
| <b>Question</b>  | <b>Person(s) Responsible</b>   | <b>Time Allotted</b> |
| Discussion of Block Scheduling and the proposal within the ELSS Report draft. Developing Block Schedule criteria   | Braden   | 30 min.              |
|  |  |                      |
| <b>ITEMS FOR FUTURE CONSIDERATION:</b>   |  |                      |
| <b>Topic</b>   | <b>Contact Person</b>  |                      |
|  |  |                      |
|  |  |                      |
| <b>OTHER INFORMATION:</b> The ARC Enterprise Level Scheduling System Implementation team will be focusing upon the installation, configuration, and operational protocols of the scheduling software, not building ARC's Academic schedules. |  |                      |