

# Enterprise Level Scheduling Solution - ELSS (2018-2019)

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Enterprise Level Scheduling Solution - ELSS (2018-2019)		
<b>OBJECTIVE OF MEETING:</b> Update the group on Ad Astra Conference, develop training agenda for ARC.		
<b>DATE:</b> 10/19/2018 <b>TIME:</b> 10:00am	<b>LOCATION/ROOM #:</b> TBD <b>CALL-IN NUMBER:</b> +1 646 876 9923 or +1 669 900 6833 <b>CALL-IN CODE:</b> 150 591 710	
<b>FACILITATOR(S):</b> Kale Braden, Dyne Eifertsen, Kevyn Montano		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Kevin Porter		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
Topic	Person(s) Responsible	Time Allotted
Update on Ad Astra Conference	Braden, Eifertsen, & Montano	45 min.
<b>ACTION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
Develop training agenda for Ad Astra onsite training: October 31 9:00-12:00	Braden, Eifertsen, & Montano	30 min.
<b>DISCUSSION ITEMS:</b>		
Question	Person(s) Responsible	Time Allotted
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
Topic	Contact Person	
<b>OTHER INFORMATION:</b> The ARC Enterprise Level Scheduling System Implementation team will be focusing upon the installation, configuration, and operational protocols of the scheduling software, not building ARC's Academic schedules.		