Enterprise Level Scheduling Solution - ELSS (2018-2019)

Meeting Agenda

NAME OF COUNCIL/TEAM: Enterprise Level Scheduling Solution - ELSS (2018-2019)

OBJECTIVE OF MEETING: Continue discussion of Scheduling flowchart and further presentation/discussion of Ad Astra Scheduler software.

DATE: 10/12/2018 **TIME:** 10:00am	**LOCATION/ROOM #:** CTL **CALL-IN NUMBER:**+1 646 876 9923 or +1 669 900 6833 **CALL-IN CODE:** 150 591 710

FACILITATOR(S): Kale Braden, Dyne Efeirtsen, Kevyn Montano

TIMEKEEPER:

ASSISTANT: Kevin Porter

ATTENDEES:

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

UPDATES AND BRIEF REPORTS

Topic	Person(s) Responsible	Time Alloted
Report from District ELSS Committee: State of the district Ad Astra Implementation/Installation.	Braden, Eifertsen, & Montano	

ACTION ITEMS:

Question	Person(s) Responsible	Time Allotted
Development of Questions for Braden, Eifertsen, & Montano to investigate while they're at the Ad Astra Conference.	Braden, Eifertsen, & Montano	10 min.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Time Allotted
Discussion of the Ad Astra Scheduling Flow Chart as presented in the Analytics meeting last Friday (see attached). How does this mesh into our current scheduling processes? What works in this flowchart? What may need to change?	Braden, Eifertsen, & Montano	30 min.
Status of Ad Astra Schedule ARC implementation (Rules, Optimizer, Inventory, etc.). A walk through of the current system.	Braden	45 min.

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person

OTHER INFORMATION: The ARC Enterprise Level Scheduling System Implementation team will be focusing upon the installation, configuration, and operational protocols of the scheduling software, not building ARC's Academic schedules.