

Enterprise Level Scheduling Solution - ELSS (2018-2019)

Meeting Agenda

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| NAME OF COUNCIL/TEAM: Enterprise Level Scheduling Solution - ELSS (2018-2019) | | |
| OBJECTIVE OF MEETING: Clarify exclusion criteria for Ad Astra Room Rules | | |
| DATE: 09/21/2018 TIME: 10:00am | LOCATION/ROOM #: Admin Conference Room CALL-IN NUMBER: +1 646 876 9923 or +1 669 900 6833 CALL-IN CODE: 150 591 710 | |
| FACILITATOR(S): Kale Braden & Dyne Efeirtsen | | |
| TIMEKEEPER: | | |
| ASSISTANT: TBD | | |
| ATTENDEES: | | |
| SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING): | | |
| Ad Astra Instructions for Preferences | | |
| UPDATES AND BRIEF REPORTS | | |
| Topic | Person(s) Responsible | Time Allotted |
| Report from District ELSS Committee: State of the district Ad Astra Implementation/Installation. | Braden & Eifertsen | 10 min. |
| Demonstration of current set-up of Ad Astra "Scheduler" system . | Braden | 10 min. |
| ACTION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| Should ARC pursue requesting district to explore separating the ARC instance of Ad Astra Scheduler from the rest of the district? | Braden | 15 min. |
| DISCUSSION ITEMS: | | |
| Question | Person(s) Responsible | Time Allotted |
| What should the criteria be for rooms to have rules attached to them to exclude their use. (Discussion to develop items to be brought back as action items). | Braden & Eifertsen | 20 min. |
| What should the criteria be for faculty to have rules established to schedule their classes into specific rooms. (Discussion to develop items to be brought back as action items). | Braden & Eifertsen | 20 min. |
| ITEMS FOR FUTURE CONSIDERATION: | | |
| Topic | | Contact Person |
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OTHER INFORMATION: The ARC Enterprise Level Scheduling System Implementation team will be focusing upon the installation, configuration, and operational protocols of the scheduling software, not building ARC's Academic schedules.