Clarify Program Paths (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Clarify Program Paths (2018-2019)	
OBJECTIVE OF MEETING: Kick off the Clarify Program Paths team for 2018-19 and address some high-priority issues.	
DATE: 09/14/2018 **TIME:** 9:00am	**LOCATION/ROOM #:** Howard Hall Conference Room **CALL-IN NUMBER:** **CALL-IN CODE:**
FACILITATOR(S): Bill Simpson	
TIMEKEEPER:	
ASSISTANT: Viorica Petcan	
MEMBERS PRESENT: Bill Simpson, Tony Giusti, Judy Mays, Rocio Owens, Viorica Petcan, Lisa Roberts-Law, Mike Robinson, Kathy Rodgers	
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):	
In Basecamp: list of proposed sub-teams, program roadmaps to approve, list of suggested changes to areas of interest, current PDF format for program roadmaps, information about AB 705 implementation	

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
Introductions and overview of the project.	Bill Simpson	The team introduced themselves, discussed the use of IGOR and Basecamp, reviewed the governance participation charter, and discussed the team's charter.

ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Does the team approve the proposed charter?	Bill Simpson	Yes.	With the following recommendations: • add a Career Education faculty member • add another student to the team
Does the team approve the program roadmaps created in the spring, which are in the team folder in Basecamp?	Bill Simpson	Yes.	• Business Administration AS-T • Civil Engineering A.S. • Communication Studies AA-T • Electrical Engineering A.S. • Electronic Systems Technology A.S. • English AA-T • Mechanical Engineering A.S.

DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
Do the team members understand their roles and responsibilities? Which aspects of the project will each team member contribute to?	Bill Simpson	The team members discussed their roles on the team and reviewed a list of sub-teams.
Changes to the areas of interest were proposed during convocation. Which of those changes does the team agree with?	Bill Simpson	The team reviewed suggested changes to the areas of interest. Bill will update the areas of interest and send the updated list to the SSC.
Does the team have any suggestions for improving the proposed PDF format for program roadmaps?	Bill Simpson	The team discussed the PDF format for program roadmaps and decided to copy category definitions to the front as well as the back, and adjust some of the language in it.
Is the team aware of recent decisions regarding the		

implementation of AB 705, which will affect program roadmaps? What modifications need to be made to roadmaps?	Bill Simpson	The team briefly discussed how the implementation of AB 705 affects program roadmaps.

ITEMS FOR FUTURE CONSIDERATION:	
Topic	**Contact Person**