

Clarify Program Paths (2018-2019)

Meeting Notes

NAME OF COUNCIL/TEAM: Clarify Program Paths (2018-2019)			
OBJECTIVE OF MEETING: Discuss how the Clarify Program Paths project fits into the overall college redesign effort, review the work of the sub-teams, discuss map mentors, resolve some open questions about program mapping, and approve newly created roadmaps.			
DATE: 10/12/2018 TIME: 9:00am		LOCATION/ROOM #: Howard Hall Conference Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Bill Simpson			
TIMEKEEPER:			
ASSISTANT: Viorica Petcan			
MEMBERS PRESENT: Tony Giusti, Kate Jaques, Viorica Petcan, Marsha Reske, Kathy Rodgers, Bill Simpson			
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):			
ARC Redesign graphic (draft), ARC Redesign timeline (draft)			
UPDATES AND BRIEF REPORTS:			
Topic	Person(s) Responsible	Notes	
Sub-team activity since last meeting	sub-team leads	<p>Proposal for new academic senate committee: Tony talked to Gary Aguilar. It will be a senate discussion item on October 25, 2018. Bill will give draft to Kate Jaques for administration input.</p> <p>Software:</p> <ul style="list-style-type: none"> We applied on October 4, 2018 for a pilot project with Bakersfield College to implement their "Program Pathways Mapper" tool. Bill is working with Ben on a web-based tool to create and save program roadmaps in a database, possibly ready by November. <p>Creating and reviewing new roadmaps:</p> <ul style="list-style-type: none"> Kate sent out an email to recruit map mentors. We have two more roadmaps to approve today and many more that are in progress. Students in the Design Hub are creating color PDF maps to share with Counseling and Achieve students. <p>Connecting roadmaps with the catalog:</p> <ul style="list-style-type: none"> This year we will run a parallel process with the catalog build, asking faculty to review existing roadmaps and update them if needed. 	
Map mentor recruiting, training	Bill Simpson, Kate Jaques	Bill and Kate updated the team about recruiting map mentors and plans for training them.	
ACTION ITEMS:			
Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
Does the team approve the program roadmaps in the folder in Basecamp?	Bill Simpson	<p>Yes.</p> <p>History AA-T</p> <p>Freelance Photography certificate</p>	
DISCUSSION ITEMS:			
Question	Person(s) Responsible	Notes and Next Steps	
Should the team remove the Elementary Teacher Education AA-T from the list of degrees that must be mapped this year? It is being revised, but there are issues holding it up.	Bill Simpson	The team discussed this and decided to take it off the list.	
Can classified staff be map mentors? The original		The team discussed this and decided that maps are really being	

design was to have faculty do it, but classified staff have expressed interest.	Bill Simpson	created by faculty with assistance from map mentors, so map mentors don't have to be faculty.
How does the Clarify Program Paths project fit into the overall college redesign effort?	Bill Simpson	Bill shared a graphic and timeline discussed at the last ELT meeting that shows the integrated design being worked on by the PES. Bill was asked to pass on concerns about "Course Schedule Choices" to the SSC and ask for clarification.
Should the team set deadlines for completing all of the "top 10" and ADT roadmaps? If so, what should they be?	Bill Simpson	Faculty have asked what the deadlines are, but we don't have any yet. The team decided to discuss appropriate deadlines at a future meeting.

ITEMS FOR FUTURE CONSIDERATION:	
Topic	Contact Person