

# Operations Council

## Meeting Agenda

<b>NAME OF COUNCIL/TEAM:</b> Operations Council		
<b>OBJECTIVE OF MEETING:</b> Review new charters for the year. Report on updates.		
<b>DATE:</b> 09/04/2018 <b>TIME:</b> 3:00pm	<b>LOCATION/ROOM #:</b> Administrative Conference Room <b>CALL-IN NUMBER:</b> <b>CALL-IN CODE:</b>	
<b>FACILITATOR(S):</b> Kuldeep Kaur, Olga Prizhbilov		
<b>TIMEKEEPER:</b>		
<b>ASSISTANT:</b> Beth Hartline-Madigan		
<b>ATTENDEES:</b>		
<b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>		
<b>UPDATES AND BRIEF REPORTS</b>		
<b>Topic</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Facilities & Maintenance Update	Cheryl Sears	10 min.
Safety Update	Chris Day	5 min.
Technology Update	Jeff Bucher	5 min.
<b>ACTION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
<b>DISCUSSION ITEMS:</b>		
<b>Question</b>	<b>Person(s) Responsible</b>	<b>Time Allotted</b>
Review Operations Council Charter	Olga Prizhbilov	5 min.
WayFinding Project	Kuldeep Kaur	10 min.
Facilities Master Planning Project Team Charter to be reviewed	Kuldeep Kaur	10 min.
Wellness Center Project Team Charter to be reviewed	Kuldeep Kaur	10 min.
<b>ITEMS FOR FUTURE CONSIDERATION:</b>		
<b>Topic</b>	<b>Contact Person</b>	
<b>OTHER INFORMATION:</b>		