

Clarify Program Paths (2018-2019)

Meeting Agenda

NAME OF COUNCIL/TEAM: Clarify Program Paths (2018-2019)		
OBJECTIVE OF MEETING: Approve the team's work plan and timeline, approve more program roadmaps, discuss the work of the sub-teams, and finalize the PDF roadmap format.		
DATE: 09/28/2018 TIME: 9:00am	LOCATION/ROOM #: Howard Hall Conference Room CALL-IN NUMBER: CALL-IN CODE:	
FACILITATOR(S): Bill Simpson		
TIMEKEEPER:		
ASSISTANT: Viorica Petcan		
ATTENDEES:		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
UPDATES AND BRIEF REPORTS		
Topic	Person(s) Responsible	Time Allotted
Upcoming mapping workshops	Bill Simpson	5 min.
Mapping status report	Bill Simpson	5 min.
ACTION ITEMS:		
Question	Person(s) Responsible	Time Allotted
Does the team approve the proposed PDF format for program roadmaps?	Bill Simpson	5 min.
Does the team approve the proposed project work plan and timeline?	Bill Simpson	15 min.
Does the team approve the program roadmaps in the folder in Basecamp?	Bill Simpson	5 min.
DISCUSSION ITEMS:		
Question	Person(s) Responsible	Time Allotted
What are the tasks and timelines for each sub-team? Who will lead each sub-team?	Bill Simpson	20 min.
What is the appropriate language to use in roadmaps for stacked certificates? Which maps should get an honors statement?	Bill Simpson, Lisa Roberts-Law, Kathy Rodgers	15 min.
ITEMS FOR FUTURE CONSIDERATION:		
Topic	Contact Person	

