

# Clarify Program Paths (2018-2019)

## Meeting Agenda

|  |   |                       |
|--|---|-----------------------|
| <b>NAME OF COUNCIL/TEAM:</b> Clarify Program Paths (2018-2019)   |   |                       |
| <b>OBJECTIVE OF MEETING:</b> Approve the team's work plan and timeline, approve more program roadmaps, discuss the work of the sub-teams, and finalize the PDF roadmap format. |   |                       |
| <b>DATE:</b> 09/28/2018<br><b>TIME:</b> 9:00am   | <b>LOCATION/ROOM #:</b> Howard Hall Conference Room<br><b>CALL-IN NUMBER:</b><br><b>CALL-IN CODE:</b> |                       |
| <b>FACILITATOR(S):</b> Bill Simpson  |   |                       |
| <b>TIMEKEEPER:</b>   |   |                       |
| <b>ASSISTANT:</b> Viorica Petcan   |   |                       |
| <b>ATTENDEES:</b>  |   |                       |
| <b>SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):</b>   |   |                       |
|  |   |                       |
| <b>UPDATES AND BRIEF REPORTS</b>   |   |                       |
| <b>Topic</b>   | <b>Person(s) Responsible</b>  | <b>Time Allotted</b>  |
| Upcoming mapping workshops   | Bill Simpson  | 5 min.                |
| Mapping status report  | Bill Simpson  | 5 min.                |
| <b>ACTION ITEMS:</b>   |   |                       |
| <b>Question</b>  | <b>Person(s) Responsible</b>  | <b>Time Allotted</b>  |
| Does the team approve the proposed PDF format for program roadmaps?  | Bill Simpson  | 5 min.                |
| Does the team approve the proposed project work plan and timeline?   | Bill Simpson  | 15 min.               |
| Does the team approve the program roadmaps in the folder in Basecamp?  | Bill Simpson  | 5 min.                |
| <b>DISCUSSION ITEMS:</b>   |   |                       |
| <b>Question</b>  | <b>Person(s) Responsible</b>  | <b>Time Allotted</b>  |
| What are the tasks and timelines for each sub-team? Who will lead each sub-team?   | Bill Simpson  | 20 min.               |
| What is the appropriate language to use in roadmaps for stacked certificates? Which maps should get an honors statement?   | Bill Simpson, Lisa Roberts-Law, Kathy Rodgers   | 15 min.               |
| <b>ITEMS FOR FUTURE CONSIDERATION:</b>   |   |                       |
| <b>Topic</b>   |   | <b>Contact Person</b> |
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