GOVERNANCE: RESOURCE PANEL

Councils and project teams are empowered to seek assistance from individuals or groups outside their own chartered composition when specific information is needed to enlighten discussion and decision-making. When the desired information does not reside with one individual, the council or project team may invite a small group to participate as a _short-term, temporary_ resource panel.

Purpose: To gather, interpret, and/or supply focused information at the request of a council or project team to supplement the knowledge of the members

Process: At the discretion of the council's chair/co-chair or the project's lead/co-lead, an appropriate number of individuals may be invited to participate in a resource panel. The scope of information to be requested should be determined and documented prior to issuing the invitation.

Selection Criteria: Individuals should be invited to serve on resource panels only if the information needed is closely related to the individual's job function and/or area of expertise within Los Rios CCD. Individuals may also be asked to participate to provide historical knowledge based on a previous job function. The number of individuals involved is at the discretion of the council or project leadership, but should not exceed the definition of a small group.

Constituency Group Involvement: Resource panels are ad hoc in nature and do not require constituency group appointment of representatives. These panels are merely an extension of the authority to consult with individuals to "acquire specific information, resources, or other means of support" per the ARC Governance Framework.

Length of Engagement: As short as possible to supply the necessary information; typically does not exceed a semester and may often only be the duration between two meetings (e.g., invited group is asked to provide the requested information at the next meeting)

Documentation: To ensure transparency, participants on a resource panel should be acknowledged as invited guests on an agenda; presenters in the notes; and/or through some other type of documentation stored in IGOR.

Coordination: Project leads/co-leads may, but are not required to, seek assistance from their sponsoring council in identifying appropriate participants for a resource panel.

Councils or project teams may also seek support from college departments or programs through established processes when appropriate (e.g., submitting a research request to the Institutional Research Office). This interaction would not constitute a resource panel.

> **"Any of the groups within any of the governance tiers may require support from specific college employees based on their roles within the college, subject matter expertise, technical expertise, or useful perspectives necessary to inform decision-making. Governance groups may consult with individual faculty, classified staff, and/or management to acquire specific information, resources, or other means of support needed to address action items, solve problems, or get technical assistance that supports the group's chartered deliverables. These individuals would not be considered members of the group and would provide a specific service for a limited time. They may be invited to participate as invited guests at select meetings about specific agenda items relevant to their role, expertise, or perspective. They would not operate as an additional or separate tier of the governance system."**
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> **ARC Governance Framework, p. 17**