

GOVERNANCE: STUDENT PARTICIPATION ON PROJECTS



The student voice contributes a diverse perspective to ARC project teams and is highly valued. As project teams have widely varied meeting schedules which can require a substantial time commitment, a flexible set of options have been defined to ensure that project dialogue and deliverables are influenced by the student perspective.

Project Options

Based on the anticipated work involved in the project, the project lead and/or co-lead would select one or more of the options specified in the chart below.

Method	Description	Compensated?
ASB Appointment	Associated Student Body (ASB) appoints two students to serve on the project team and attend all meetings. This option is considered the standard method of representation.	Yes
Student Resource Panel	In consultation with ASB, create a student resource panel that is called upon by the project lead/co-lead to provide student input at key points during the project. The resource panel may be an existing group of students (e.g., Sages) or a temporarily formed group assigned to the project.	Yes
ASB Direct Involvement	Lead/co-leads work directly with ASB to be placed on an ASB agenda, present the project concept, and solicit input from students during a regularly scheduled ASB meeting.	No
Student Survey or Focus Group	Project conducts a student survey or focus group through the Institutional Research Office and uses the results to inform the work of the project team.	No, but incentives may be provided on a case-by-case basis.
Student Forum or Gallery Walk	Project hold a student forum or gallery walk during which large groups of students can provide input in response to narrative or visual prompts. ASB would be asked to assist in publicizing the date/time of the event to the student constituency.	No

Transparency

Each project charter would specify the intended option(s) to be used by the project. Members of the ELT (including students) would have the opportunity to consider the methods while the charter was in draft format and recommend modifications if appropriate.

Once the project is underway, input provided through the various mechanisms would be recorded in the meeting notes. For example, survey results or a summary of the input received through a student forum could be shared with the members of the project during the discussion portion of a meeting.

Retained Right of ASB

As the officially recognized group that represents all ARC students, ASB retains the right to require that the standard method of representation (ASB Appointment) be used in lieu of non-standard methods for a particular project. In order to exercise this right, the ASB President must request use of the standard method via the ELT or the College President prior to ELT adoption of the project charter. If ASB exercises this right, it also assumes responsibility to recommend appointments before the first project meeting.



GOVERNANCE: STUDENT COMPENSATION

The compensation structure defined below is based on the model in use during the 2018-19 academic year. It has been adjusted to provide flexibility for the use of student resource panels.

Students play a vital role on college and District wide committees, councils and project teams. Student contribution to participatory governance helps inform ARC practice and provides a qualitative (lived experience) perspective to inform the work of the group.

Training, analyzing documents, and active participation is essential for students to make educated decisions on project teams and councils. This may require additional meetings and outside work from the regular project team/council meeting times to read documents, review and analyze data and trends, and develop their own thoughts, ideas, and perspectives. Student representatives are also expected to regularly write a brief report to the Associated Student Body Student Senate regarding the progress of the team/council work.

To that end, ARC has decided to compensate appointed student representatives serving on teams and councils. The compensation will be in the form of a Bookstore/Oak Café voucher. Current compensation rates are listed below and may be adjusted by action of the President’s Executive Staff (PES).

Project Team Participation: Voucher Breakdown per Semester

Percentage of Meetings Attended	Voucher*
100%	\$450
75%	\$337.50
50%	\$225
Below 50%	No Voucher

*Alternate forms of compensation (scholarship check) are available for undocumented students.

Council Participation: Voucher Breakdown per Semester

Percentage of Meetings Attended	Voucher*
100%	\$300
75%	\$225
50%	\$150
Below 50%	No Voucher

*Alternate forms of compensation (scholarship check) are available for undocumented students.

Project Resource Panel Participation: Voucher Breakdown per Semester

In some cases, a group of students may be asked to serve as a resource panel for a project in lieu of student appointments. This group of students would not be required to attend all project meetings, but would participate on an occasional basis when asked for information/input from the student perspective. It is anticipated that individuals serving on a resource panel would commit to no more than four hours per project. For budgeting purposes, the size of a resource panel would be limited to eighteen students or \$900 of compensation (equivalent of two student appointments for a semester). Smaller resource panels may be used based on the anticipated requirements of the project.

Participated upon request	\$50*
Did not participate	No Voucher

*Alternate forms of compensation (scholarship check) are available for undocumented students.