

Thursday, August 25, 2022 at 3 pm
Academic Senate Meeting Notes

Preliminaries

1. Call to Order: Called to order at 3:01 pm
2. Approval of the Agenda: Agenda Approved
3. Approval of the Minutes: Minutes Approved
4. Introduction of Guests:
 - a. David Shrope-Austin, Communication/Humanities
 - b. Jennifer Laflam, Interim Dean of Institutional Effectiveness & Innovation
 - c. Ingrid Marr, Health & Education
 - d. Frank Kobayashi, Vice President of Instruction
 - e. Bill Simpson, Program Pathways Liaison
 - f. Melanie Dixon, ARC President
5. Public Comment Period:
None
6. President's Report:
 - a. ARC has new [Updated COVID Protocols](#)
 - i. ARC also has new COVID-19 Reporting Forms through a [New Decision Chart](#)
 - ii. The definition of close contact/exposure has changed from "within 6 feet of COVID positive person" to "in the same room as COVID positive person for a cumulative of 15 minutes in a 24 hour period."
 - iii. Individuals who have close contact/exposure need to wear a mask for 10 days.
 - iv. There is no longer PCR testing provided on campus.
 - b. Sample language you may include in your first day messages to students, syllabus, or course Canvas: As a student participating in our in-person learning experience, you are required to follow the [Student Standards of Conduct](#) which includes specific Public Health protocols. This includes being vaccinated or holding an approved exemption by the start date of this class. You are expected to stay in cleared status. As a community of faculty and students, we highly recommend the wearing of masks when entering our shared classroom space. Our classroom will always have masks available for you. Since the public health protocols are constantly changing, we will update you if there are new requirements. For more information about local vaccine availability, including a list of frequently asked questions, please visit the [Los Rios Safe Return to Our Campus webpage](#)
 - c. New Faculty Learning Community is underway.
 - d. Hybrid AS retreat during Flex Week with in-person and online participants
 - i. Focused on IDEAA-centered senate leadership.
 - e. Upcoming senate/union kickoff event:
 - i. Event: ARC Academic Senate and Union Fall Kickoff
 - ii. Date and Time: Friday, August 26th, 5 – 6 p.m.
 - iii. Format: In person (Community Rooms 1 and 2 | Refreshments will be provided) and on Zoom
 - iv. Special thanks to the LRCFT Team Oranit Limmaneeprasert, LaQuisha Beckum,

Art Jenkins, Tak Auyeung, and Matt Register.

- f. Applications for the Prison & Re-Entry Education Program (PREP) Faculty Coordinator are due by 5:00 PM on 8/26/22.

President Hoffpaur invited President Melanie Dixon to visit:

- Welcomed everyone and wanted to share updates.
- Shared that ARC is focused on enrollment but also the retention of students. ARC working with an enrollment management firm Gravenberg Consulting Firm (Outreach/Retention Planning).
- Ed Master Plan and PD Plan already up to date, so Institutional Equity Plan was the only one updated this past spring and moved through our councils.
- Student Center Funding Formula (SCFF) is tied to enrollment. This means ARC needs to focus on its sophomores, life learners. - Sophomores specifically as they will be the entering class in 24-25 and also need to focus on our returning students and those lost since onset of the pandemic.
- ARC will be creating a 90-day action plan and faculty will have an opportunity to give feedback. The goal is to not have a million strategies but to narrow down strategies, and come together as a community to set up core principles. To ask ourselves “What are our core principles?” Faculty will get to opportunity to discuss. Changes to college will be done collectively. A few measurable strategies.
- ARC Accreditation visit on-ground October 10-12th.
- ARC is an HSI-serving institution, worked with a consultant, and submitted a 5-year HSI grant, and notification is expected in September. Once award a local team will be identified. If awarded a local team will be developed to begin implementation of proposal.
- Housing for students - Land donated by the Mohammad Family (off of Myrtle Ave.) was initially appraised at \$650,000 and is currently at \$990,000. Currently building housing for students comes with restrictions such as no parking on street thus the number of units that could be built would make this option cost prohibited for students. The goal is to provide students with affordable housing. The pending question is how to leverage this land for greater capacity for longer term for our DI population and for gap measures.
- ARC, FLC and SCC have been awarded planning grants from system office to explore on campus housing. Would have to work with a property management company. This is just an assessment of what it would cost. This project would take years.
- Senator asked about the auto drop of students that occurred and the impact on DI populations. President Dixon acknowledged the challenges of being part of a multi-campus district and the impact of enrollment tied to vaccination requirement. Drops happened as a result of non-payment and non-compliance with vaccination requirement. Drops should have only happened for students with on-ground classes. The timing was not ideal, contributing to some of this was a breakdown of communication and failure to use HEERF dollars to help students under the “non-payment” category. There was a lack of clarity regarding the list, ideally, there should be some local control, however, the vaccination mandate will result in decreased enrollment. Decision not to use HEERF to waive all student balances. Correlation between enrollment decline and vaccine requirement.
- A Senator asked what if a faculty or student test positive? The vaccination requirement is a Board of Trustee decision. This decision may not be changing until Spring 2023. The decision might be impacted by boosters and other factors.
- The institution will continue to invest in Hyflex/Synflex technologies.

- Campus Communication - people are trying, working with the structure we have. For example, ARC does have a Public Information Office (PIO), but he is supervised by AVC and assumes district-wide responsibilities. Therefore, President Dixon came with a communication plan. A multi-prong approach will release a monthly newsletter with any updates (cadence still being worked out), and the VP's will take it to their areas to share out, to then have them share out their areas. President Dixon will hold office hours for more one-on-one, will continue with College Exchange more group settings. The goal is to be responsive to how individuals want to engage with her. The Exchange meetings will be recorded, uploaded to the website, and searchable. Decision-making will focus on our values and will focus to avoid missteps.
- A Senator wanted to acknowledge all the work ARC had done in giving over \$20,000 in books and tablets to students. This positively impacts students' academic journey.
- The campus continues to do incredible work with the OER project and has big impacts on students. President Dixon has personally received positive feedback from students in appreciation of this work.
- Working with Follett regarding students with Financial Aid, when they haven't received their disbursement check.
- We have to address the rigidity within our district. We must center what we do on our values and where we might have some flexibility.
- Acknowledges the changes and impact of AB705/1705 on faculty. President Dixon appreciates all the work faculty have done in this effort.
- Reparations - returning cultural items and ancestral remains to their communities. Faculty are being asked to look in their area for any cultural items and ancestral remains that should be returned. A survey will be sent out asking Faculty to look around their area for cultural items and ancestral remains. Please be on the lookout for this survey.

Consent Items:

Decision Items:

7. Support to adopt the finding that the state of emergency continues to directly impact the ability of members to safely meet in person.

A motion was made (Mikhail Drobot), seconded (Gina Barnard) and carried to vote to adopt the finding that the state of emergency continues to directly impact the ability of members to safely meet in person. Vote count: Yes - 30, No - 0, Abstain - 0.

8. Academic Senate Values (2nd Reading)

Our Charge: The Academic Senate asserts faculty primacy in academic and professional matters as established in statute and regulation, incorporating diverse perspectives as a means of reaching reasoned and beneficial results. Through leadership and empowerment, the Academic Senate endeavors to be the representation of the faculty in college and district consultation and decision making.

Our Values: The Academic Senate values thoughtful discourse and deliberation and centers its work on inclusion, diversity, equity, accessibility, anti-racism, and student success.

A motion was made to approve (Alisa Shubb), seconded (Araceli) and carried to vote on Academic Senate Values statement. Vote count: Yes - 30, No - 0, Abstain - 0.

9. **Accreditation Report** - Presented by Vice President of Instruction, Frank Kobayashi and Bill Simpson)
- a. Fall 2021 ARC Submitted ISER and received core inquiries 4 for ARC and 2 for the District. ISER Team additional evidence request regarding:
 - i. **Institutional Set Standards** - The team would like to understand what action for improvement the institution takes when it does not meet its own institution-set standards.
 - ii. **Facilities Master Plan** - understand the college's role in using the facilities master plan and long-range capital plan to support institutional improvement goals for new facilities and equipment, which includes projections of the total cost of ownership.
 - iii. **Student Design Hub** - provide an update on the College's implementation of the Student Design Teams.
 - iv. **Course SLOs & Regular Effect Interaction (REI)** - how the college ensures that it follows required policies/processes on distance education and publication of SLOs (Student Learning Outcomes) on syllabi.
 - 1. Processes for regular and substantive interaction in distance education courses
 - 2. Processes for inclusion of SLOs on syllabi for all courses
 - b. A faculty team has been contributing and continuing to work in preparation for site visit. In reviewing the Canvas courses reviewed to the ISER Team, the team is confident that the evidence demonstrates students are being contacted and SLOs are posted on Canvas sites. Some of the random courses reviewed by the ISER team were synchronous online courses, thus those were removed. Alisa Shubb and Bill Simpson continue to work with Frank in preparation for the site visit. Accreditation visit on October 10-12th.
10. **Professional Development Report** - Presented by Interim Dean of Planning, Research, and Technology, Jen Laflam.
- a. CTL's goals and funding are grounded in student success, anti-racist practices, and supported by the Disproportionate Impacted Reports. CTL has a diverse list of offerings facilitated by ARC Faculty trainers that include Pam Chao, [Marianne Harris](#), Veronica Lopez, and Jeff Sacha. In addition, will have outside facilitators.
 - b. **Queering the Classroom: LGBTQ+ Student Success and Inclusion in the ARC Classroom.** [Full series description and registration information](#). This series meets four times on Tuesday mornings from 9:00 AM to 12:00 PM, September 6, 27; October 11, 25. Location: Zoom. Facilitator: Raja Bhattar.
 - c. **Equity in the Classroom: A Reaching & Learning Institute.** [Full series description and registration information](#). This series meets 8 times on Wednesday afternoons from 2:00 PM to 5:00 PM, September 21-November 16 (skip October 5). Participants can earn one unit of salary credit. Location: Zoom. Facilitators: Pam Chao (ARC) and Tanika Byrd (CRC).

- d. **Black Ally Program – Dismantling Anti-Blackness on Your Campus: Core Competencies for Allies (CORA).** [Full series description and registration information.](#) Four online modules each requiring approximately 3 hours of commitment. LRCCD employees have access to this program until September 22 of 2022. ARC participants also can deepen their learning during a facilitated discussion [The Way Forward: Justice for Black Students at ARC](#) on September 28 (see below). Facilitator: Lasana Hotep.
 - i. Access does time out. Faculty can email CORA to regain access. CORA Customer service is very responsive.
- e. **The Way Forward: Justice for Black Students at ARC, Session 2.** Use this link to register. Wednesday, September 28 12:00-2:00 PM. Location: Zoom. Facilitator: Nick Daily, consultant, Luv Served Daily.
- f. The CTL Flex Professional Development Document on the [ARC CTL website](#) is always up to date. This year CTL will also be offering Communities of Practice focusing on Equity & Data. CTL also engaging with Senate Committee for example, OER projects, Program Review, and Curriculum Committee, and provide support to the New Faculty Learning Community.
- g. A Senator shared their experience with participating in a past CTL Professional Development course. They felt it was a positive experience and appreciated the opportunity to expand their knowledge. Inquired about the possibility of Faculty retaking a course/series. CTL welcomes returning participants, as each course/series is updated, modified by the trainers thus new information is always introduced and is also dependent on the cohorts.

11. Summer Board of Trustees Report Regarding AB 705 / 1705 - Presented by DAS President, Alisa Shubb.

- a. DAS President - during the summer pushed back on a request of Trustee Pam Haynes to have the Board of Trustees write a resolution in support of AB705/1705. President Shubb gently reminded the Board that Faculty are not present in the summer to provide input.
- b. BOT is interested in learning more about how ESL, Math, and English are providing support and re-vamping courses to help students.
- c. BOT wants to make sure that students' needs are being met.
- d. Senator suggested in addition to smaller class sizes, what about making class longer? A senator suggested an alternative approach, by adding a discussion section to the course. There was concern that students might already be already overwhelmed, thus making a class longer might overwhelm students even more.

12. Open Faculty Positions on Councils and Committees - Presented by AS Vice President, Brian Knirk

- a. Program Pathway Committee - needs one person from any area
- b. SLO Committee needs representative from CTE area, representative, a counseling Faculty
- c. Curriculum Committee need someone from BSS
- d. Professional Development Committee - needs 2 faculty from any area
- e. Health & Education has an open Senator Seat & an open Adjunct Seat
- f. Tak Auyeung (Business & Computer Sciences) volunteered to serve on the Learning Materials Committee (LMC)

- i. LMC meets the 1st and the 3rd Thursday of each month from 3-4 pm.

13. Council Updates -

- a. Institutional Effectiveness Council – (Janay Lovering)
- b. Operations Council – (Araceli Badilla) - 1st meeting Sep. 27th
- c. Student Success Council – (Carina Hoffpauir) - 1st meeting Sept 6th

Discussion Items:

14. **Academic & Professional Impacts Related to COVID Protocols** - Need input from faculty, please reach out to your constituents. Looking forward to Senators bringing back questions/concerns to be considered.

15. **IDEAA-Centered Academic Senate work** - Discussed tabled due to time. Want to make sure we give this topic the appropriate time and space for all ideas.

16. Report Back: (5-10 minutes per item)

- a. Convocation -
 - i. Questions/issues regarding modality. District stated the decision to be back on ground was at the campus level, however this was not the case. Decision was at the District level.
 - ii. Question regarding what happened to the “Student-Take Over” that was planned for Fall Convocation? Was communicated to Alisa that this was put on hold. Senator suggested that this should have been shared out.
- b. Open Issues from any Previous Agenda Item - None

17. Report Out: District Academic Senate -

- a. [Los Rios District Academic Senate website](#)

18. Items for College Areas for Academic Senate Consideration -

- a. Inquiry about Dual enrollment - Do participating faculty all have to use the same textbook? This would be a loss of academic freedom. In addition, some history faculty feel as if the high school districts want faculty to conform to their requirements (ie become high school teacher) rather than high school encouraging their students to take college-level courses with college professors.
- b. The pandemic has taught us that we can work differently. For example, SynFlex. Is the pressure to be back on campus from DO or campus? How are we listening to what students want?
- c. What is the rationale for why counselors are required to return to counseling on campus when we only meet with students over the phone or via zoom? Students come into the counseling dept., but do not see a counselor at this point.

Upcoming meetings and Events:

- District Academic Senate Meeting: Tuesday, Sept 6th, 3:00 P.M
- ARC Academic Senate Meeting: Thursday, Sept 8th, 3:00 P.M.
- LRCCD Board of Trustees Meeting: Wednesday, Sept 14th, 5:30 P.M.
- District Academic Senate Meeting: Tuesday, Sept 20th, 3:00 P.M
- ARC Academic Senate Meeting: Thursday, Sept 22nd, 3:00 P.M.

- (DAS and AS meeting locations TBD; BOT meetings are in the LRCCD Board Room, 1919 Spanos Ct.)

Meeting Adjourned at 5:20 pm