

# ARC Academic Senate

## DRAFT Minutes: May 12, 2022

### *Preliminaries*

1. Call to Order: Called to order at 3:00pm
2. Approval of the Agenda: Agenda Approved
3. Approval of the Minutes: Minutes Approved
4. Introduction of Guests: Jennifer Laflam, Stacey Burrows, Angie Velarde-Burch, BJ Snowden, Kathleen Sullivan-Torrez,
5. Public Comment Period:
6. President's Report:
  - a. LRCFT does not need to approve instruction using the Syncflex format. In order to use Syncflex in a course, that course needs to be approved for DE (Distance Education) modality.
  - b. [Grades due May 25 memo](#): There is now a permanent webpage that will contain this information for faculty to refer to throughout the semester and it will be updated as needed. There will be a link to the page from the Academic Senate website.
  - c. Courses with a total course materials cost of \$40 or less (but more than \$0) will now get a "Low Textbook Cost" (LTC) icon in the schedule of classes. Students can also filter by "Low Cost Textbook" when they're searching for classes. The symbol will be automatically applied – faculty do not need to take any action other than submit their textbook adoptions via Follett Discover. During each semester's "Textbook Adoptions Month," the bookstore will send weekly reports to the Instruction office, and the ISAs will add the icon to the appropriate course sections.
    - i. Non-book materials such as goggles, clay, colored pencils, etc. do not count towards the \$40; it only applies to required texts.
    - ii. The total cost is based on the new price of the books and does not include tax.
    - iii. In 2020, the Los Rios District Academic Senate approved the concept of this icon and the definition of "Low Cost" as being \$40 or less, with the agreement that the definition will be reviewed every three years – the next review will be Spring 2023, and will begin in the Affordable Learning Materials Committee.
  - d. District Budget Committee: See supporting materials "[Los Rios Community College District Budget Timeline and Allocation Processes 2021-2022](#)"
    - i. The most recent state budget includes a 6.5% COLA (up from the anticipated 5.3%). A 6.5% COLA does not directly translate to a 6.5% salary increase as there are increased costs for healthcare and retirement, for example.
    - ii. The "May revise" comes out on May 13.

- iii. All of the budgets (including the May revise) were written before the recent changes in the stock market and greater economy.
- e. SLO Coordinator position open, apply by May 20th. See supporting materials "[STUDENT LEARNING OUTCOMES ASSESSMENT \(SLOA\) COORDINATOR](#)"
- f. The 2022-2023 Academic Calendar is available. See supporting materials "[LOS RIOS COMMUNITY COLLEGE DISTRICT 2022-2023 ACADEMIC CALENDAR – Revision](#)"
- g. Sacramento City College's Academic Senate has produced a White Paper on District Leadership. See supporting materials "[SCC Academic Senate White Paper – District Leadership Review & Recommendations to the Board of Trustees – Spring 2022](#)"
- h. Regarding the Accrediting Commission for Community and Junior College's Institutional Self-Evaluation Report (ISER) team's findings: Upon reviewing the courses the team accessed, Alisa Shubb and Bill Simpson found:
  - i. Student Learning Outcomes were, indeed, included on syllabi. It is possible that the ISER team did not realize that the Canvas "Syllabus" link is not the actual course syllabus.
  - ii. Regular and substantive interaction (RSI) may not have been visible because the sample of asynchronous classes erroneously had synchronous classes in the mix. The truly asynchronous classes had RSI and/or reference to email (which the ISER team would not be able to see).

### **Consent Items**

- 7. Adopt the finding that the state of emergency continues to directly impact the ability of members to safely meet in person.  
This item was not removed from consent by a member of the senate and so was carried by consent.
- 8. Grant authority to Academic Senate Officers to act on behalf of the Academic Senate during summer.  
This item was not removed from consent by a member of the senate and so was carried by consent.

### **Decision**

- 9. [Academic Senate Values](#)
  - Our Charge: The Academic Senate asserts faculty primacy in academic and professional matters as established in statute and regulation, incorporating diverse perspectives as a means of reaching reasoned and beneficial results. The Academic Senate is the official representation of the college faculty in consultation and decision making regarding academic and professional matters. Through leadership and empowerment, the Academic Senate endeavors to be the representation of the faculty in college and district consultation and decision making.
  - Our Values: The Academic Senate values thoughtful discourse and deliberation and centers its work on inclusion, diversity, equity, accessibility, anti-racism, and student success.

These might be posted in our Canvas site, our webpage, and shared with our standing committees to help shape how we all approach our work in Academic Senate.

## Reports

10. Associated Student Body (ASB) Resolutions–Stacey Burrows
  - a. Holding Space/Healing Space monthly events: see supporting materials [“American River College – Senate Resolution – Resolution in Support of Implementation of Regularly Scheduled Holding/Healing Spaces for American River College Students”](#)
  - b. Mandatory paid equity training for student help and temporary classified employee educators: see supporting materials [“American River College – Senate Resolution – Resolution in Support of Implementation of Mandatory Equity Training for Student Help and Temporary Classified Employees”](#)
  - c. Create an Office of Sustainability and develop additional sustainability-centered curricula for students across disciplines, including within the social sciences. Social Sciences were specifically mentioned because this is an area often overlooked in conversations about sustainability. See supporting materials [“American River College – Senate Resolution Advancing Campus Sustainability”](#)
  
11. [Professional Development](#) (BJ Snowden, Jen Laflam)

The Academic Senate received a presentation ARC’s professional development goals, plans, and offerings.
  
12. Council Updates
  - a. Institutional Effectiveness Council – (Janay Lovering)
  
  - b. Operations Council – (Araceli Badilla) See supporting materials [“Operations Council Notes”](#)
    - i. Removal of “bubblers” drinking fountains–temporary solution is to have paper cups near the water bottle filling stations.
    - ii. When planning a new building, interested parties need to connect with Vice President of Administrative Services Koue Vang to have a voice in design.
    - iii. Statues outside Welcome Center: Operations is considering adding more information in the form of a third plaque to explain the statues. Moving the statues may cost more than \$100,000 and may not resolve the expressed concern.
    - iv. Restrooms on campus: See supporting materials [“Los Rios Community College District – Restroom Design Brief”](#)
  
  - c. Student Success Council – (Carina Hoffpauir) See supporting materials [“Student Success Council Report from 5/3/22”](#)

The Council is considering moving the UnDocu Scholar Advisory Committee under the Student Success Council.
  
13. Faculty Appointments 2022-23–[Projected Committee & Council Vacancies](#)
  - a. Affordable Learning Materials: 1 opening (instructional)
  - b. Curriculum: 2 openings (BSS, Fine & Applied Arts)
  - c. Program Review: 1 opening (Student Success / Equity)

- d. Professional Development: 3 possible openings (Science & Engineering, Fine & Applied Arts, and Counseling)
- e. Professional Standards: 2 openings (Kinesiology & Athletics, Public Safety)
- f. Student Learning Outcomes Assessment: 2 openings (CTE, Equity Instruction)
- g. [Student Success Council](#): 4 openings (English, Instructional or Student Services, Experience working with DI students, Academic Senate)

14. Ken Deibert Award (Amy Gaudard)

There were many nominees this year and the committee will select a recipient soon! The recipient of the award, which comes with a \$1000 honorarium, will be presented during Fall 2022 convocation.

## ***Discussion***

15. Academic Senate meeting modality for 2022-23

Most of the participants present would prefer to have a remote option if Academic Senate meetings return on-ground in the Fall.

16. Report Back: (5-10 minutes per item)

17. Report Out: (5-10 minutes per item)

a. [District Academic Senate](#) (DAS)

i. DAPIC–District Accessibility Plan Implementation Committee

To continue the work that the DAPIC started, DAS approved a new subcommittee, “Instructional Accessibility Committee.” This committee will allow the DAS to guide continued accessibility efforts focusing on instructional materials and those that will be distributed to students. Membership will include

1. faculty co-lead (DAS will be requesting faculty co-lead be compensated with reassigned time (0.2-0.4))
2. appointed instructional faculty (from each college)
3. accessibility specialist faculty (DSPS, DE, OCDC)
4. classified professionals in DSPS, and
5. two LRCFT representatives
6. an administrative office co-lead

ii. Ethnic Studies Council

DAS approved the continuing of the Los Rios Ethnic Studies Faculty Council as a DAS subcommittee with the following goals:

1. Collaborate on the development of consistent and interdependent Ethnic Studies programs, degrees, courses, and class schedules.
2. Assist in efforts to increase enrollments of BIPOC students districtwide and close equity gaps within each college.
3. Assist in efforts to increase the numbers of BIPOC faculty.
4. Create and provide professional development opportunities districtwide & statewide.
5. Build community & connections in the district, region, statewide, and nationally through involvement with various organizations.

iii. Academic Renewal

The DAS will be appointing faculty to a small task group to work with the district over the summer to draft new LRCCD R-7252 language to assist students with academic renewal for pre-transfer level courses discontinued because of AB705 implementation.

iv. Noncredit

1. DAS approved the formation of an ad-hoc committee to explore Non-Credit Instruction options for LRCCD. The group will be led by Pamela Posz (SCC).
2. ESL faculty would like to be included in this exploratory ad-hoc committee. Concern was expressed about a potential lack of support for students in noncredit classes.

b. Other Areas

18. Reflections on 2021-22 and priorities for 2022-23

- a. Faculty are required to work 0.2 FTE on-ground for Spring 2023. This is under the purview of LRCFT, though the contract specifies that the dean has the right of assignment.
- b. Interest was expressed in understanding what students and faculty need with respect to online scheduling of classes. This item will be discussed at SUJIC (Senate Union Joint Issues Committee).
- c. Return to Campus Student Survey Spring 2021. See supporting materials "[Los Rios Community College District Return to Campus Student Survey – LRCCD Frequency Distribution Report – Spring 2021](#)"

19. Items from College Areas for Academic Senate Consideration

## ***Upcoming Meetings and Events***

### Academic Senate 2022-23 meeting schedule

#### Fall 2022

Retreat: Wednesday August 17th 1-4pm

1. Thursday, Aug 25th 3-5pm
2. Thursday, Sept 8th 3-5pm
3. Thursday, Sept 22nd 3-5pm
4. Thursday, Oct 13th 3-5pm
5. Thursday, Oct 27th 3-5pm
6. Thursday, Nov 3rd\* 3-5pm
7. Thursday, Nov 17th\* 3-5pm
8. Thursday, Dec 8th 3-5pm

#### Spring 2023

Retreat: Wednesday, January 11th 1-4pm

1. Thursday, Jan 26th
2. Thursday, Feb 9th
3. Thursday, Feb 23rd

4. Thursday, March 9
5. Thursday, March 23
6. Thursday, April 13
7. Thursday, April 27
8. Thursday, May 11

Meeting adjourned: 5:06pm