

4/10/25

3:00 PM

ARC Student Center Boardroom

Zoom Meeting ID: 868 3910 1900

<https://lrccd.zoom.us/j/89982250416>

American River College Academic Senate Regular Meeting Minutes

## AGENDA

### **Preliminaries**

#### 1. Call to Order

3:01 PM (Brian Knirk)

Land Acknowledgement Statement read

#### 2. Approval of the Agenda

**Approved by consent**

#### 3. Approval of the Minutes

**Approved by consent**

#### 4. Introduction of Guests

Guests introduced:

Glenn Jacks - TAR forms are not inclusive of other forms of travel, such as field trip. The current process does not lend itself to include class field trips. Field trips are a wonderful opportunity for teaching and learning.

Alissa Shubb - Shared that faculty can report safety hazards form GS 35 in form

Online:

Andréa Pantoja-Garvey, Psychology

#### 5. Public Comment Period (3 minutes per speaker)

Glenn Jaeks (Science): Issues with bureaucracy getting in the way of educational experiences. Travel authorizations being “bounced back” are a huge issue. Field trips are not congruent with this system, which seems based on conference travel. Faculty are going a long time without be reimbursed for expenses (and other travel logistics are being held up by the system bouncing back requests). Emphasized the benefits of field trips to student learning.

Alisa Shubb: on behalf of a colleague who stepped on a construction staple and punctured his shoe (had to have a tetanus shot). Be on the lookout for personal safety. Also, report hazards or incidents to Operations.

## 6. President's Report

Veronica and Alisa will be attending Plenary next week (Brian will be remotely attending). If folks have questions or comments on voting items/state resolutions, please share them with Brian. (April 24, 25, 26). There is an updated packet of resolutions available: <https://www.asccc.org/events/2025-spring-plenary-session>

Commencement: deadline to get cap and gown is tomorrow (Friday, April 11th). Encouraged all faculty to attend.

## Consent Items

### 7. Approval of remote attendees:

Tee Gager (Psychology)  
Vivian Dillon (Career Education, Workforce, Public Service, & Apprenticeship)  
Valerie Bronstein (English, adjunct)  
Michaela Cooper (English)  
Adam Karp (Language and Communication)  
Mikhail Drobot (DCDT)  
Behrang MOKarami (BUS-Accounting)  
Rob Juner (Nursing)  
Jennifer Scalzi (MCT Counseling)  
Judith Valdez (Student Services)

### Approved by consent

## Action Items

### 8. Election of Officers (5 minute presentations/comments given):

#### Senate President:

Veronica Lopez (unopposed; elected by acclamation)

#### Senate Vice President:

Connie Ayala  
Daniel Slutsky (elected by majority vote)

- Slutsky: 13 votes
- Ayala: 12 votes
- Abstains: 4 votes
  - [Table with individual Senator's Vote](#)

#### Senate Secretary:

Andréa Pantoja-Garvey (unopposed; elected by acclamation)

### 9. Job Descriptions (2nd Read)

*Dual Enrollment for Summer Counselor* - comments expecting 120-130 students, 30

minutes appointment, remove “implementing course schedule.” Concerns around 0.3 FTE. Remove Responsibility from reviewing “Spring Grades”

Motion - Support the summer counselor position DuE position pending additional input from disciple experts and from LRCFT stakeholders to confirm the appropriateness of assignment, in terms of the amount of reassign time/compensation (with an interest to increase reassign time based on the expectation on the hours of work). Removing the coordination portion of the position.

**Motion passes**

**Yes: 27**

**No: 0**

**Abstain: 1**

*All other job descriptions moved to our next meeting to be voted on by consent, based on feedback/comments received in the next week*

10. Class size Task Force Recommendations (2nd read)

Alisa Shubb clarification: We are looking at whether ARC Academic Senate wants to put these forward for the District Academic Senate to adopt?

Question/comment on p. 7: Grading and curriculum development both seem to be omitted from the list of faculty responsibilities under “student learning experiences” section

This section is a reminder of the correlation between class size and the number of students faculty engage in equitable practices with or on behalf of.

Review of the timeline/process that created the DAS task force (initiated in response to the ARC Senate resolution that was adopted). Emphasis that the task force was not charged with creating policy. There were District administrators on the task force who shaped the direction and process of the task force.

Comment that this product is not in line with the original intent of the ARC Resolution (shared by a co-author of the original resolution).

The logic behind having administration on the task force was given

\*Typo to fix in the committee roster: Warda Ali (not “Ali Warda”)

No Motion, item tabled

**XXX**

**Yes: XX**

**No: XX**

**Abstain: XX**

11. Resolution in support of Two-Spirit, Transgender, and Nonbinary Students and Employees (2nd read) (David McCusker & Sara Smith-Silversman)

Discussion -

Second “whereas” includes over 60 words in a single sentence. Concern about clarity in writing due to the length of the sentence; can it be broke up into couple of sentences

Points of clarification: on p. 2 (committing additional resources to offering more classes), should we include “based on demand” in the recommendation?

Suggestion: consider removing “preferred name” but leave “preferred pronoun”  
Clarification on the intent behind that language, as previously discussed at our last Senate meeting

Suggestion: change the recommendation that begins “Moving away from...” with a more direct ask of administration. Something like: “replace all instances of ‘preferred name’ and ‘preferred pronouns’ with simply ‘name’ and ‘pronouns.’”

Motion to adopt the resolution with the above suggestion (RE “moving away from”) incorporated

Motion Seconded

Suggestion: Allow students to edit names on Canvas and the use of names and subsequent documents.

Issues on names on roster, canvas, transcripts, appointment programs. The request for professional development that will inform faculty of changes.

Point - Edit the section states release time to reassign time

**Motion Adopted**

**Yes: 28**

**No: 0**

**Abstain: 2**

12. Hiring Manual Task Force (1st read)

**Reports (5-10 minutes per item)**

13. Student Success Council

14. Operations Council

15. Institutional Effectiveness Council

16. SLOAC (Jeff Moran) -

- Used AI to help with the process for SLO. See slides show. How can we use/apply this process?

**Discussion (10-15 minutes per item)**

17. Report Back (Feedback from College Areas)

- a. Open Issues from any Previous Agenda Item

18. Report Out (Information from District Meetings and Other Areas)

- a. District Academic Senate and District Meetings
- b. Other Areas

19. Items from College Areas for Academic Senate Consideration

**Move to Adjourn 4:XX pm**

**Upcoming Meetings**

- Academic Senate:  
Spring Meeting Dates: April 24, May 8
- Next DAS Meeting: April 15 District Office Main Conference Room (remote location)

**Meeting Ended at 5:01**

# Appendix A:

**Attendance**

Name	Role	Area	Term End	Empl Status	Present	Remote
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Brian Knirk	President		2025	Full-time	X
Veronica Lopez	Vice-Pres		2025	Full-time	X
Jeffrey Sacha	Secretary		2025	Full-time	X
Alisa Shubb	Past-Pres		2025	Full-time	X
Adam Karp	Senator	Language & Communication: Spanish	2025	Full-time	
Andrew Fix	Senator	Language & Communication: Philosophy	2025	Adjunct	
Behrang Mokarami	Senator	Business: Accounting	2025	Full-time	
Benjamin French	Senator	Manufacturing, Construction & Transportation	2026	Full-time	
Brian Rosario	Senator	Business: Economics	2026	Full-time	
Carlos Ponce	Senator	Career Education, Workforce, Public Service, & Apprenticeship	2024	Adjunct	
Carmelita Palomares	Senator	Counseling	2025	Full-time	
Chris Moore	Senator	Manufacturing, Construction & Transportation	2024	Full-time	
Christian Speck	Senator	Business	2023	Adjunct	
Daniel Slutsky	Senator	STEM - Science	2027	Full-time	
David McCusker	Senator	Library/Learning Resources/Instructional Tech. Center	2025	Full-time	

Diane Lui	Senator	Arts	2023	Adjunct
Dyanne Marte	Senator	Arts: Fashion and Interior Design	2026	Full-time
Dylan Popowicw	Senator	People, Culture & Society: Phil	???	Full-time
Eric Black	Senator	Kinesiology & Athletics	2024	Full-time
Gina Barnard	Senator	English	2025	Full-time
Glenn Jaecks	Senator	STEM - Science	2025	Full-time
Jen Kirkman	Senator	Health & Education: Nursing	2025	Full-time
Jennifer Scalzi	Senator	Counseling	???	Full-time
Jody Johnson	Senator	Career Education, Workforce, Public Service, & Apprenticeship	2026	Adjunct
John Burke	Senator	STEM - Math & Computer Science	2026	Full-time
Judith Valdez	Senator	Student Support Services: EOPS	2024	Full-time
Kris Fertel	Senator	Language & Communication	2027	Full-time
Lauren Chavez	Senator	People, Culture & Society	2024	Adjunct
Linda Gelfman	Senator	Arts	2024	Full-time
Matthew Stoehr	Senator	Arts: Art/New Media		Full-time
Mayra Mireles-Tijero	Senator	Counseling	2026	Full-time
Michael Crowder	Senator	English	2025	Full-time

Michaela Cooper	Senator	English	2026	Full-time
Mihaela Badea-Mic	Senator	STEM - Science	2025	Adjunct
Mikhail Drobot	Senator	Manufacturing, Construction & Transportation	2023	Adjunct
Ricardo Caton	Senator	People, Culture & Society	2025	Full-time
Rob Juner	Senator	Health & Education	2026	Full-time
Sarah Lehmann	Senator	Library/Learning Resources/Instructional Tech. Center	2026	Full-time
Sabina Simon	Senator	Language & Communication: ESL		Full-time
Sonya Reichel	Senator	STEM - Math & Computer Science	2025	Full-time
Susan Chou	Senator	Health & Education	2027	Full-time
Tak Auyeung	Senator	STEM - Math & Computer Science	2027	Full-time
Tee Gager	Senator	People, Culture & Society	2026	Part-time
Valerie Bronstein	Senator	English	2026	Adjunct
Vivian Dillon	Senator	Career Education, Workforce, Public Service, & Apprenticeship	2024	Full-time
Deborah Gale	Senator	STEM - Math & Computer Science		Alt Adjunct
Arthur Jenkins	Senator	Student Support Services	Ex Officio	Alt Full-Time

Ellen Bowden	Senator	People, Culture & Society: Anthro	Alt Adjunct
Erik Haarala	Senator	Language & Communication	Alt Full-Time
John Coldiron	Senator	Health & Education	Alt Full-Time
Kim Herrell	Senator	Counseling	Alt Full-Time
Lana Anishchenko	Senator	STEM - Math & Computer Science	Alt Full-Time
Lonetta Riley	Senator	Career Education, Workforce, Public Service, & Apprenticeship	Alt Full-Time
Marianne Harris	Senator	Library/Learning Resources/Instructional Tech. Center	Alt Full-Time
Melissa Diaz	Senator	English	Alt Full-Time
Michael Nakada	Senator	Arts: Hospitality Management	Alt Full-Time
Shannon Pries	Senator	English	Alt Full-Time
Susan Ramones	Senator	STEM - Science: Biology	Alt Full-Time