3/13//25
3:00 PM
ARC Student Center Boardroom
Zoom Meeting ID: 868 3910 1900
https://lrccd.zoom.us/j/89982250416
American River College Academic Senate Regular Meeting Minutes

AGENDA

**Preliminaries**
1. Call to Order
        3:03 PM (Brian Knirk)
        Land Acknowledgement Statement read

2. Approval of the Agenda - approved by consent
        **Approved by consent**

3. Approval of the Minutes - approved by consent
        **Approved by consent**

4. Introduction of Guests
        Guests introduced:


        Online:
                AnnMarie Beasley Cisneros

5. Public Comment Period (3 minutes per speaker)
        Brett (Student Life Supervisor): Student elections reminder. Students encouraged to run
        for Senate, CAEB, and Board Trustee. April 1st is the deadline to apply. April 15th is the
        candidate forum. April 22-23 will be the election (on eServices). Urge to encourage
        students to apply (especially those with leadership interest and potential). All welcome to
        apply. 9 Senate executive positions in Senate, 8 CAEB, 15 student senators. Also
        plugged the ARC Rugby team (ranked #3 in the nation as D1-AA).

        Vivian (Work Experience): Urge to engage with Handshake (accessible via the
        single-sign on landing page with two figures shaking hands) and to encourage your
        students to engage. Sacramento Kings will be coming to present virtually. The
        Department of Water Resources also will present soon.

        Ricardo (History): Hotep Consulting discussed. Asked if we saw the result of the last
        time that Hotep Consulting came to campus. Expressed the view that this feels like a
        waste of resources.

6. President's Report

Executive Leadership Team (ELT): Councils are looking to recharter. Also, the Institutional Equity Plan expires at the end of this year, but the ELT has suggested to approve a one-year extension of that deadline to allow for a formal and thorough review of that document.

Students on hiring committees and "Hiring the Best": Students who are appointed to committees will go through a formal 2-hour training, just like the other committee members.

Hotep Consulting: Information shared recently via email with the "core team" that explains the process. Faculty encouraged to participate in focus groups and surveys to ensure that faculty presence and views are represented.

Chancellor's message (Alisa Shubb shared): the Board of Trustees held a special extra meeting after last night's official Board meeting. The Chancellor's search was discussed, with a tentative timeline. Goal: new Chancellor by March, 2026. Want to avoid an interim. Suggestions were sought and shared about desired qualifications for candidates. PFP for consulting groups to help with the recruitment process. Question from Ricardo: does the Chancellor's cabinet stick around? Alisa: all cabinet members serve at the pleasure of the Chancellor. Faculty feedback can happen at the "impressions" level. Concerns with District HR discussed as something for future Chancellor to address.

Open Senate positions: Open Senate positions sheet distributed. Areas get to select how Senators are appointed to represent the Area.

The sheet also includes committee positions within Senate-led committees. Vacancies announced (see the sheet):
Crisis Assessment Support Team (CAST)

Reassign time coordinator positions:
All Deans have been asked to share what faculty coordinator positions need to be filled by Fall, 2025. Job descriptions will be shared at the next Senate meeting.


**Consent Items**
7. Approval of remote attendees:
Tee Gager (Psychology)
Sonya Reichel (Mathematics)
Behrang Mokarami (BUS-Accounting)
Michaela Cooper (English)
Diane Lui (Fine and Applied Arts)
Mikhail Drobot (DCDT)

Mayra Mireles-Tijero (Counseling)
Rob Juner (Nursing)
Jen Kirkman (Nursing)

**Approved by consent**

8. Board Regs
   a. Proposed revision R-3412 (proposed strike-through of Competency Committees)

   **Approved by consent**

   b. Proposed revision of R-7241 (proposed strike-through of Competency Committees)

   **Approved by consent**

**Action Items**
9. Formation of Nomination Committee for AS Exec Board 25-26
   By-laws require that the Senate Exec Board be elected by the end of April. To accommodate Plenary session (which conflicts with our April 24th Academic Senate meeting), we are beginning the process of electing a new Academic Senate Board. Elections will be held at the April 10th Academic Senate meeting. Alisa Shubb clarified the role of the Nomination Committee (soliciting and recording candidate nominations and running the elections process).
   Jeff Sacha volunteered
   Tak Auyeung volunteered

   **Approved by consent**

10. Formation of Ken Deibert Award Committee
    Annual award to part-time faculty. Call for committee member nominations:

    Jeff Sacha (Senate Secretary, chair)
    Daniel Slutsky (Bio)
    Brian Knirk (Hospitality)
    Kristina Casper-Denman (Anthro)

    **Approved by consent**

11. Proposed revision international education: ask for comments or discussion on this regulation.
    David: 2.33.4 question: Is "value judgements" what we're going for in that section? Further discussion of this language requested.
    A lot of language comes from Title V of the education code. But this comment will be taken back to DAS.

Mayra: in 2.3.8, are we adding in there? It currently fails to mention non-CalGETC GE patterns. Please recommend "previous GE patterns with catalog rights." Urge to be all-encompassing of all GE patterns being eligible for inclusion.

Section 4.0 "transfer/graduation requirements" seems to address this.

It is, but it isn't clear on 2.3.8.

**Approved unanimously**
**Yes: 30**
**No: 0**
**Abstain: 0**

12. Critical Hire Public Safety (1st read): Presented by Bill Wann adjunct assistant professor):
Description of the position/workload provided with PowerPoint presentation:
Superside 50 classes, multiple instructors over the course of a week

Breadth of course offering (and the statewide demand for them) outlined

Recertification of specific courses and course progressions (POST and STC) happens often, with evolving and increasing guidelines. Time-intensive process. POST certification expires June 30.

Two coordinator positions sought in this critical hire: both replacements

All adjuncts have been used as LTTs.

Enrollment is down and certifications are at risk of being lost. If certifications are lost, our reputation is harmed and other community colleges will fill that void.

Alisa: if it is the inclination of the Senate to support the critical hires, she would like to see a recommendation moving forward to recommend to the Board that ARC be the only Los Rios campus offering these programs.

13. Resolution in support of Two-Spirit, Transgender, and Nonbinary Students and Employees (1st read) (David M.)
Presented the resolution as a chance to "do ally shit" (with story of that term provided).

Two-Spirit, Non-binary, and Trans students have had input on the resolution.

Baily (student): spends extensive time on campus, due to course schedule. The absence of a clear institutional statement of support and a denunciation of hate speech/rhetoric has caused anxiety and fear. The lack of visible and accessible restrooms has created hardship, as well.

Sara (faculty): request for funding to offer additional sections of queer- and trans-focused courses (INtro to LGBTQ+ Studies, for example). The importance of these topics emphasized within the current political climate. It was pointed out that we are technically out of compliance with the mandate to have a "queer affirming" mental health counselor accessible to ARC students. More resources for queer and trans students called for. PE and Kinesiology courses are not currently accessible and supportive of trans students at ARC.

Chris (Business): "moving away from the phrase 'preferred name'" is included. A suggestion was sought to replace or accomplish the spirit of that phrase.

"Lived name" suggested or just "name"

Suggestion that "preferred pronoun" also be removed (and potentially added to the Resolution)

14. LRCCD. Class. Size Task Force Recommendations (1st read)

Alisa: Discussed the history of class size work in the Senate (passed a resolution locally, which was adopted by the District, to form a Class Size Task Force). Clear recommendations (4 recommendations) that unfortunately don't directly solve the problem: we do not have a systematic way to address class sizes in Los Rios (key finding of the task force). Campus-to-campus variation on class sizes, which lead to equity issues.

Objective and transparent criteria encouraged for determining class sizes.

Difference between class sizes and "class caps" discussed. Size/range is theoretical (this would be an ideal size of a class). Caps are limits to a specific classes, based on course-specific, context-driven criteria.

Santa Barbara City College's model was looked at as an ideal model.

The report is available for faculty to review. If approved, we could support the adoption of this system to determine optimal class size.

Daniel: what is the criteria for defining/operationalizing "optimal" in this process?

Alisa: Equity is central, with consideration given to SLOs and creating a context where the SLOs can best be achieved.

Tak: Is the taxonomy based on the course description or the

Alisa: The course description is primary, as well as modality and

pedagogy

Vivian: Work Experience is not included in this taxonomy. There is a specific formula at Los Rios for determining class size for that department

Alisa: this is meant as a template to be handed off to a "phase 2" team to be able to look through our course offerings and apply the taxonomy

Glenn: is this a district-level decision we're seeking to influence?

Alisa: yes.

**Reports (5-10 minutes per item)**

15. Student Success Council
    Framework for student conduct presented (guest David Miramontes-Quinonez)
    ● Created a new framework to align with AB 1575. Flow charts for the different processes provided.
        ○ Academic Honesty & Integrity Map
        ○ Student Conduct, Behavioral Conduct Map

Looking for Campus Community be advocates and advocates will receive training.
Advocates are not attorneys
Policy 2441
Regulation 2142
Currently, one person makes the final decision.
Concerns about section 3.2 - why can't this be just getting everyone together
There is a form to report Student Conduct on the ARC Website
Section 3.2 - Change "Bring together" to reconcile
Section 3.2 - Change Restorative to "reconciliation"
The flow charts from 2017.
Advocate must be part of the grey section

16. Operations Council

17. Institutional Effectiveness
    Rechartering process

**Discussion (10-15 minutes per item)**

18. Senate Leadership Opportunities

19. Report Back (Feedback from College Areas)
    a. Open Issues from any Previous Agenda Item

20. Report Out (Information from District Meetings and Other Areas)
    a. District Academic Senate and District Meetings
    b. Other Areas

21. Items from College Areas for Academic Senate Consideration

**Move to Adjourn  4:58 pm**

**Upcoming Meetings**
        • Academic Senate:
                Spring Meeting Dates: March 27, April 10, April 24, May 8
        • Next DAS Meeting: April 1 District Office Main Conference Room  (remote location)

# Appendix A:

**Attendance**

| Name | Role | Area | Term End | Empl Status | Present | Remote |
|------|------|------|----------|-------------|---------|--------|
| Brian Knirk | President | | 2025 | Full-time | X | |
| Veronica Lopez | Vice-Pres | | 2025 | Full-time | X | |
| Jeffrey Sacha | Secretary | | 2025 | Full-time | X | |
| Alisa Shubb | Past-Pres | | 2025 | Full-time | X | |
| Adam Karp | Senator | Language & Communication: Spanish | 2025 | Full-time | | |
| Andrew Fix | Senator | Language & Communication: Philosophy | 2025 | Adjunct | | |
| Behrang Mokarami | Senator | Business: Accounting | 2025 | Full-time | | |
| Benjamin French | Senator | Manufacturing, Construction & Transportation | 2026 | Full-time | | |
| Brian Rosario | Senator | Business: Economics | 2026 | Full-time | | |

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|---|---|---|---|---|
| Carlos Ponce | Senator | Career Education, Workforce, Public Service, & Apprenticeship | 2024 | Adjunct |
| Carmelita Palomares | Senator | Counseling | 2025 | Full-time |
| Chris Moore | Senator | Manufacturing, Construction & Transportation | 2024 | Full-time |
| Christian Speck | Senator | Business | 2023 | Adjunct |
| Daniel Slutsky | Senator | STEM - Science | 2027 | Full-time |
| David McCusker | Senator | Library/Learning Resources/Instructional Tech. Center | 2025 | Full-time |
| Diane Lui | Senator | Arts | 2023 | Adjunct |
| Dyanne Marte | Senator | Arts: Fashion and Interior Design | 2026 | Full-time |
| Dylan Popowicw | Senator | People, Culture & Society: Phil | ??? | Full-time |
| Eric Black | Senator | Kinesiology & Athletics | 2024 | Full-time |
| Gina Barnard | Senator | English | 2025 | Full-time |
| Glenn Jaecks | Senator | STEM - Science | 2025 | Full-time |
| Jen Kirkman | Senator | Health & Education: Nursing | 2025 | Full-time |
| Jennifer Scalzi | Senator | Counseling | ??? | Full-time |
| Jody Johnson | Senator | Career Education, Workforce, Public Service, & Apprenticeship | 2026 | Adjunct |
| John Burke | Senator | STEM - Math & Computer Science | 2026 | Full-time |

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|---|---|---|---|---|
| Judith Valdez | Senator | Student Support Services: EOPS | 2024 | Full-time |
| Kris Fertel | Senator | Language & Communication | 2027 | Full-time |
| Lauren Chavez | Senator | People, Culture & Society | 2024 | Adjunct |
| Linda Gelfman | Senator | Arts | 2024 | Full-time |
| Matthew Stoehr | Senator | Arts: Art/New Media | | Full-time |
| Mayra Mireles-Tijero | Senator | Counseling | 2026 | Full-time |
| Michael Crowder | Senator | English | 2025 | Full-time |
| Michaela Cooper | Senator | English | 2026 | Full-time |
| Mihaela Badea-Mic | Senator | STEM - Science | 2025 | Adjunct |
| Mikhail Drobot | Senator | Manufacturing, Construction & Transportation | 2023 | Adjunct |
| Ricardo Caton | Senator | People, Culture & Society | 2025 | Full-time |
| Rob Juner | Senator | Health & Education | 2026 | Full-time |
| Sarah Lehmann | Senator | Library/Learning Resources/Instructional Tech. Center | 2026 | Full-time |
| Sabina Simon | Senator | Language & Communication: ESL | | Full-time |
| Sonya Reichel | Senator | STEM - Math & Computer Science | 2025 | Full-time |
| Susan Chou | Senator | Health & Education | 2027 | Full-time |

| Tak Auyeung | Senator | STEM - Math & Computer Science | 2027 | Full-time |
|---|---|---|---|---|
| Tee Gager | Senator | People, Culture & Society | 2026 | Part-time |
| Valerie Bronstein | Senator | English | 2026 | Adjunct |
| Vivian Dillon | Senator | Career Education, Workforce, Public Service, & Apprenticeship | 2024 | Full-time |
| Deborah Gale | Senator | STEM - Math & Computer Science | | Alt Adjunct |
| Arthur Jenkins | Senator | Student Support Services | Ex Officio | Alt Full-Time |
| Ellen Bowden | Senator | People, Culture & Society: Anthro | | Alt Adjunct |
| Erik Haarala | Senator | Language & Communication | | Alt Full-Time |
| John Coldiron | Senator | Health & Education | | Alt Full-Time |
| Kim Herrell | Senator | Counseling | | Alt Full-Time |
| Lana Anishchenko | Senator | STEM - Math & Computer Science | | Alt Full-Time |
| Lonetta Riley | Senator | Career Education, Workforce, Public Service, & Apprenticeship | | Alt Full-Time |
| Marianne Harris | Senator | Library/Learning Resources/Instructional Tech. Center | | Alt Full-Time |
| Melissa Diaz | Senator | English | | Alt Full-Time |

| Michael Nakada | Senator | Arts: Hospitality Management | Alt Full-Time |
| Shannon Pries | Senator | English | Alt Full-Time |
| Susan Ramones | Senator | STEM - Science: Biology | Alt Full-Time |