



Academic Senate Regular Meeting Minutes

September 11, 2025

3:00 - 5:00 P.M.

ARC Student Center Board Room

Meeting ID: 816 8060 2582

Zoom link: <https://lrccd.zoom.us/j/81680602582>

Preliminaries

1. Call to Order

3:03 PM (Veronica)

Land Acknowledgement Statement read by Alisa Shubb

2. Approval of the Agenda

Agenda amended as follows and approved unanimously:

- Item 10. ~~2025-2028 Institutional Effectiveness Council (IEC) Draft Charter (1st Reading, Dr. Connie Ayala and Dr. Lisa Cardoza) Time certain 3:30 pm~~
- Addition of Student Learning Outcomes (SLOA) Faculty Coordinator Job Description (Dr. Brenda Valles)

3. Approval of the Minutes

- August 28, 2025: Approved unanimously

4. Introduction of Guests

- Pamela Bambi DE Coordinator
- Araceli Badilla Beacon Coordinator

5. Public Comment Period (3 minutes per speaker)

- **ARC DE Committee** shared many important updates:
 - Zoom cloud recordings made older than 2024 will be deleted Oct 2nd of anything older than July 2024 (see ongoing messaging from District; full schedule for deletions in [ITC Newsletter 9/10](#))
 - PLEASE SHARE - including to adjuncts who may only teach in the spring/retirees who may not be plugged in right now
 - relinking within courses - once videos are downloaded from Zoom and saved elsewhere, remember to relink them inside your courses!
 - YouTube video "migration"- YouTube ads will start to display in embedded Canvas. Canvas Studio's distraction free UX will remove ads/suggested videos that are expected to ramp up September 22nd (see details and instructions in [ITC Newsletter 9/10](#))
 - for adding YouTube videos in the future - embed through Studio to benefit from the UX
 - Final grades to OGS notice from district - "Total" column only does not work with grade override feature (see the [ITC Newsletter 9/3](#))
 - Discussion Checkpoints: Multiple due date, yay! (see [ITC Newsletter 9/3](#)). Rubrics can still be used but will not auto populate grades
 - Issue with zeroes in gradebook: if using late/missing grade policy (see [ITC Newsletter 9/3](#))

6. President's Report

- Number for Faculty Positions that ARC will be given this semester should be coming this week.
- **Black Serving Institution (BSI)**. [Slides Black Serving Institution](#) are the modules area of the Academic Senate Canvas site -> under Fall 2025 Meetings -> Meeting 2 - Thursday Sept 11, 2025 - 3-5pm -> [M2 F25 9-11 Supporting Materials](#). Points of reflection included:
 - What does it mean to be BSI?

- What role can the Academic Senate and faculty play in Umojafying classes?
- How can we do better as an institution?
- Can faculty be encouraged to apply for release time such as Type A or Type B leave to engage in these curriculum changes?
- **Brown Act Update:**
 - A few bills proposing to extend AB2449 (which allows our current state of teleconferencing with limited exceptions). It seems that those bills have coalesced into [SB707 \(Durazo\)](#)
 - That bill has made it through the suspense file and is now proceeding through the Assembly floor. The bill will extend much of AB2449 to January 1, 2030.
- **Payment process for [PT Academic Senate/Curriculum Representatives](#)**
 - [Slides](#) and [Table listing Adjunct Professional Development and College Service Ancillary Activities](#) are found in the modules area of the Academic Senate Canvas site -> under Fall 2025 Meetings -> Meeting 2 - Thursday Sept 11, 2025 - 3-5pm -> [M2 F25 9-11 Supporting Materials](#).
 - In addition to Senate work, PT faculty can get compensated for 27 hours of service district-wide.
 - 27 hours is district-wide but submission needs to be made through one form to the main campus.
 - Additional questions, please contact our Union colleagues Art Jenkins, Michael Angelone, LaQuisha Beckum, and Bill Zangeneh-Lester.
- **Davies Hall User Groups (Past President Alisa Shubb)**
 - Faculty from former Davies Hall received emails from their Deans.
 - Lionakis Architecture Firm will be working with Facilities Management and User Groups from former Davies Hall.
 - Deans of directly-impacted areas (i.e., English, Language & Communication, and People, Culture and Society) reached out to the Dept Chair to identify faculty to join the User Groups.
 - Will meet once a week for one year. As if it is a committee, but it is not a committee, it is a User Group.
 - First meeting is scheduled to be held on Sept 19th, via Zoom.

Consent Item

7. Approval of [Remote Attendees](#): Unanimously approved

- Valerie Bronstein (English)
- Mihaela Badea-Mic (A&P)
- Adrienne Avila (Math)
- Jeff Sacha - PC&S; Sociology
- Marianne Harris (Library)

8. Approval of [Student Learning Outcomes \(SLOA\) Faculty Coordinator Job Description](#) (Dr. Brenda Valles)

- The reason the item was added is because the person who was serving as SLOA Coordinator accepted an Interim Dean position as Behavioral Social Sciences at SCC.
- The job description remains as is. Question was asked why the job description limits position to tenured faculty from any discipline.
 - Item is pulled from the consent.
 - Item is now a discussion item.
- Why isn't it open to faculty in general, including tenure-track and adjunct faculty.
- Can we approve the position and be open to all faculty?
- Is 0.2 FTE sufficient for coordination?
 - If it is because of the 3-year term, the tenured faculty person that just left was tenured.
 - How about tenured-track faculty?
 - There are many part-time faculty that have worked for longer than 3 years.
- A motion was made to Accept Job Description and Remove the Minimum Qualifications in the interest that we need to fill the position and it would be useful to have applicants in a timely manner.
 - Motion seconded. The motion passed with 2 abstentions. See [Roll Call here](#).

Decision Items (5-10 minutes maximum per item)

9. **Work Experience: Proposal to approve changes to [Board Policy 7421 \(P 7412\)](#) to comply with changes to Title 5 - (1st Reading, Vivian Dillon)**
 - Went over the document, showing the edits.
 - Senators are asked to bring to their respective areas for input.
10. **2025-2028 Institutional Effectiveness Council (IEC) Draft Charter - (1st Reading, Dr. Connie Ayala and Dr. Lisa Cardoza) - Time certain 3:30 pm**
11. **Center for Teaching and Learning (CTL) Liaison Job Descriptions – (2nd Reading Dr. Brenda Valles)**
 - Motion to accept all job descriptions together for one call vote.
 - Motion is second. Motion is passed unanimously. See [Roll Call here](#).
12. **ARC AI Faculty Fellowship(s) Job Description – (2nd Reading, Michael Angelone and Dr. Brenda Valles)**
 - Questions about the compensation. What does it mean in terms of FTE. It depends on the number of applicants and how many end up getting selected. Up to 0.3 FTE. Available to all full-timers and all part-timers.
 - Questions about responsibilities and deliverables: it would be helpful to know if they are individual or collective responsibilities. It was suggested that a variety of fellows might be better to cover different discipline-specific AI uses, concerns, and recommendations.
 - It will come back for the September 28th meeting.
13. **HomeBase Liaison Job Description (2nd Reading, VPI, Angela Milano)**
 - Clarification question: it still is 0.2 reassigned time.
 - Four new liaisons every two years to keep a rotation cycle. This current cycle is Homebases for MCT, STEM, PCS, Public Services.
 - It will come back for the September 28th meeting.
14. **Institutional Equity Plan (IEP) Charter Draft (2nd Reading, VPSSE, Dr. David Miramontes-Quiñones)**
 - Hard copies were distributed of the IEP. Updated the 2018-2019 charter for Fall 2025-Spring 2026 with a focus on Institutional Equity Plans. The next update will be in
 - Thank everyone for feedback in the Google Doc IEP Charter. All feedback was incorporated.
 - The Institutional Effectiveness Council needs to receive the membership . Members are 16 individuals: 2 co-chairs, faculty, classified, students, and management.
 - It will be less time-consuming to update as the Institutional Equity Plan will not be written from “scratch”.
 - AS President Veronica Lopez will be reaching out because we need faculty to be appointed to this charter.
 - Proposed that membership be amended in the following manner:
 - Faculty Religious Studies to just be “Faculty”
 - Faculty PRIDE to just be “Faculty”
 - “Math Faculty” changed to just be “Faculty” to give the AS President more freedom to identify interested faculty
 - Motion to Accept IEP charter with the changes in the membership. Motion second.
 - Motion passed with 2 abstentions. See [Roll Call here](#).

Reports (5-10 minutes per item)

15. **LRCFT & Senate Partnership - (Art Jenkins & Michael Angelone)**
 - [Senate + Union Collaboration map](#) was presented to visually illustrate Union purview and Senate purview as well as areas of collaboration.
 - For instance, Faculty Evaluation & Tenure is both Academic Senate issue and Union.
 - A couple of bills that impact faculty were shared to illustrate how Senate and Union intersect and collaborate - [List of Faculty-Impacting Policy & Law](#) is found in the in the modules area of the Academic Senate Canvas site -> under Fall 2025 Meetings -> Meeting 2 - Thursday Sept 11, 2025 - 3-5pm -> [M2 F25 9-11 Supporting Materials](#).
 - Digital accessibility: Curriculum design (Academic Senate issue) but Workload (Union).

- AB715 related to anti-semitism in institutions. Potential implications in professional development and faculty protection.

16. Curriculum Update (Curriculum Chair, Aaron Bradford) - Time certain 4:20 pm

- [Slides](#) containing important updates were presented by Curriculum Chair Aaron Bradford.
 - Found in the modules area of the Academic Senate Canvas site -> under Fall 2025 Meetings -> Meeting 2 - Thursday Sept 11, 2025 - 3-5pm -> [M2 F25 9-11 Supporting Materials](#).
- Key topics included:
 - Updating courses beyond their six- (any non-Career Education courses)/two-year review cycle (Career Education courses)
 - To help meet accreditation requirements and Title 5 requirements
 - Nearly 100 courses are beyond 6-year cycle and even larger number of CE courses are beyond the 2-year cycle
 - Program review is a great time to be reminded to update courses
 - Archiving courses that aren't regularly offered
 - To help meet accreditation requirements and Title 5 requirements
 - Roughly 13% (about 100 courses) haven't been offered in the last 5 years but the ACCJC requires that a program offers at least once every two years
 - Instead of Deleting the course permanently
 - If the course is archived, the course can be brought back, updating, renaming it, etc.
 - The Curriculum committee has a process to facilitate the process
 - Common Course Numbering (CCN) implementation - Phase II (b)
 - See [slide 5 for all Phases](#) of the implementation process.
 - List of courses in Phase II (b) includes ANTH C1001 (and Honors), etc. - see [slide 7](#)
 - The Student Senate wants to know how these changes in Common Course Numbering are being communicated to students in a clear fashion. It's confusing to them on eServices.
 - Phase I illustrated how the different software systems were not fully aligned with eServices. Students were enrolling and they were not fully aware of new course numbers.
 - When the CCN was a pre-requisite, the Curriculum Committee has crafted language to include "formerly known as ..."
 - Standardized Attendance Accounting
 - Take a look at Aaron's slide about changes in Title 5, shifts from hours to units. Impacts Apprenticeship and Workforce.
 - People who were impacted by this Standardized Attendance to please bring this through DAS.

17. Council Updates

- Institutional Effectiveness Council - Dr. Connie Ayala
 - Nothing to report
- Operations Council
 - Nothing to report
- Student Success Council
 - Nothing to report

Discussion (10-15 minutes per item)

18. Homebase Co-location: Path Forward (Dr. David Miramontes-Quñones and Angela Milano)

- [Slide show presentation](#) (found in the modules area of the Academic Senate Canvas site -> under Fall 2025 Meetings -> Meeting 2 - Thursday Sept 11, 2025 - 3-5pm -> M2 F25 9-11 Supporting Materials).
- HomeBases launched on soft money (temporary funding). From 8 HomeBases to
- Common themes from the 6 listening sessions:
 - Ground floor due to accessibility, visibility, easy to find space.
 - Concerns about quiet areas, study areas, support areas.
 - Divergent perspectives as a function of discipline-division. For instance, STEM/HEED (stay near the classroom), PCS (near the division office).

- Options discussed ([see slides 6-7](#))
 - Option 4 is most equitable - a centralized LRC ([see campus map - slide 9](#)) with pop-ups during specific times such as during nursing registration, athletics events, etc.
 - Option 8: ITC "the boat", suggested by student senator as an easy to see, centrally located building.
 - MCT HomeBase advocated to have all services, dean, counselors all together as a robust approach.
 - Leaning towards two different locations (MCT staying where it is and the other 7 HomeBases in the LRC) - see [slide 10](#) *Why the Left Side of the LRC?*
 - Many concerns were raised about using Left Side of the LRC.
 - Concerns about noise in the open computer space in the Learning Center, especially for tutoring and ESL testing, for instance. A possible solution presented was to add cubicles to make the HomeBase area a hangout space without interfering with tutoring. Athletics orientation is also held in the open space where they have orientation.
 - Senators asked for cost-benefit analysis for the HomeBases as they are now, which is further away for these spaces compared to the original vision from 2019, before investing in this new implementation.
 - If HomeBase was soft money for the 8 different locations, where is it coming from? Thus the adjustment with one single large location for all HomeBases.
 - What will the function of room 142 be? Noise travel in the hallway echoes through the LRC and it might be challenging due to the higher ceiling, even with cubicle dividers.
 - It was suggested that a beta test be conducted with students coming in to see how the sound travels through the LRC before money is invested retrofitting the space.
 - A question was raised about Where we are in the decision-making process.
 - VPSSE and VPI indicated that no decisions have been made as there are major concerns to consider.
 - VPSSE did indicate, however, that by the end of the month, a decision needs to be made. The goal is to have something in place this spring and it fully set up with new furniture in the fall.
 - VPI indicated these instructional considerations about the use of the space need to be heard when the decision is made.

19. Automation of Waitlist/Permission Numbers (John Aubert)

- [Slides](#) were presented by faculty John Aubert with a proposal regarding wait lists and permission numbers. Points raised included:
 - Adding from the wait list can be a tedious and time consuming task for instructors and confusing for students, especially for online classes.
 - For instructors sending permission numbers for multiple students across multiple sections, the task is a time consuming, book keeping nightmare!
 - For students, the process is confusing and cumbersome:
 - Will I get a permission number? When? How?
 - Will it be sent to my email?
 - Will the student read their email? Is the email being sent the most current email?
 - What does my instructor mean "I have to DROP myself from the waitlist first? But I'll lose my spot!"
 - There is a lot of uncertainty involved in roster management and uncertainty for students on the wait list.
 - Was the permission number received?
 - Will it be used?
 - When can I jump to the next student?
 - The proposal includes streamlining the process by adding an "Invite" button to rosters so instructors can send waitlisted students a "Course Invitation" notice and from there students have

three options:

- Accept
- Decline
- No Response (after X number of days)
- With a more streamlined, efficient process:
 - Rosters grow faster
 - Students get to work sooner
 - Students not invited have more time to pursue alternative options
 - Faculty focus is more teaching and less bookkeeping

5:16pm Meeting adjourned

09/11 Sign-In Sheet and Roll Call (Y=Yes; N=No; A=Abstain)

ARC Academic Senate Sign-In Sheet 09-11-2025		In-Person	Remote Attendance	Absent	Item 8.	Item 11.	Item 14.
Verónica Lopez		✓					
Daniel Slutsky		✓			Y	Y	Y
Andréa Pantoja-Garvey		✓			Y	Y	Y
Alisa Shubb		✓			Y	Y	Y
Dyanne Marte (Fashion)	Full-time			✓			
Diane Lui (Art)	Adjunct			✓			
Brian Rosario	Full-time	✓			Y	Y	Y
Behrang Mokarami	Full-time	✓			Y	Y	Y
Christian Speck	Adjunct	✓			Y	Y	Y
Vivian Orcasitas Dillon	Full-time	✓			Y	Y	Y
Jennifer Scalzi	Full-time			✓			
Mayra Mireles	Full-time	✓			Y	Y	Y
Valerie Bronstein	Adjunct		✓		Y	Y	Y
Michaela Cooper	Full-time			✓			
Janay Lovering	Full-time	✓			Y	Y	Y
Michael Angelone	Full-time	✓			A	Y	A

Rob Juner (Nursing)	Full-time	✓			Y	Y	Y
Susan Chou (NUT)	Full-time	✓			Y	Y	Y
Eric Black	Full-time			✓			
Tim Finnecy	Full-time	✓			Y	Y	A
Ally Joye (ESL)	Full-time	✓			Y	Y	Y
Kris Fertel (ESL)	Full-time	✓			A	Y	Y
David McCusker	Full-time	✓			Y	Y	Y
Sarah Lehmann	Full-time			✓			
Marianne Harris	Alternate Full-Time		✓				
Chris Moore	Full-time	✓			Y	Y	Y
Mikhail Drobot	Full-time			✓			
Ben French	Full-time			✓			
Jeff Sacha (Sociology)	Full-time		✓		Y	Y	Y
Seth Clark (History)	Full-time	✓			Y	Y	Y
Palwasha Ahad (Psychology)	Full-time	✓			Y	Y	Y
Justus Carlisle	Adjunct	✓			Y	Y	Y
John Burke	Full-time	✓			Y	Y	Y
Tak Auyeung (CSIT)	Full-time	✓			Y	Y	Y
Adrianne Avila	Full-time		✓		Y	Y	Y
Caitlin Zumalt	Adjunct	✓			Y	Y	Y

(Chemistry)							
Nicole Mann (Chemistry)	Full-time	✓			Y	Y	Y
Mihaela Badea-Mic	Alternate Adjunct		✓		Y	Y	Y
Judith Valdez	Full-time	✓				Y	Y
Ray Simmons	Guest	✓					
William Wann	Guest	✓					
Connie Ayala	Guest	✓					
Pamela Bambi	Guest		✓				
Araceli Badilla	Guest		✓				