



ASSOCIATED STUDENT BODY

Student Senate

Meeting Agenda

March 7, 2025

Location: Board Room

10:30 AM-12:00 PM PDT

Posted by : Alicia Szutowicz-Fitzpatrick, Student Senate President

NOTICE IS HEREBY GIVEN that the Associated Student Body Senate will hold a meeting on **March 7, 2025**. The location and meeting time is noted above. All Associated Student Body Senate meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify ASB Senate President Alicia Szutowicz-Fitzpatrick at a.szutowicz.asbarc@gmail.com no less than two days prior to the meeting. Efforts will be made to meet requests made after such date, if possible.

Indigenous Land Use Statement

We acknowledge the land which we occupy today as the traditional home of the Nisenan, Maidu, and Miwok tribal nations. These sovereign people have been the caretakers of this land since time immemorial. Despite centuries of genocide and occupation the Nisenan, Maidu, and Miwok continue as vibrant and resilient tribes and bands, both Federally recognized and unrecognized. We take this opportunity to acknowledge the generations that have gone before as well as the present-day Nisenan, Maidu, and Miwok people.

I. Call to Order **1 minute**

II. Request for Remote Participation: **1 minute**

The Student Senate will consider member requests for remote participation under the provisions of [California Assembly Bill 2449](#).

III. Roll Call **1 minute**

IV. Adoption of the Agenda **1 minute**

V. Approval of the Minutes **1 minute**

VI. Chair's Message **5 minutes**

VII. Advisor's Message **5 minutes**

VIII. Public Comment **5 minutes**

This time is reserved for members of the public to address ASB Senate on issues not already appearing on the agenda. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASB Senate may briefly respond to statements made for questions posed, however, for further information, please contact the ASB Senate President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3(b))

IX. Appointments/Swearing-In **3 minutes**

This time will be reserved for the appointment and swearing-in of current members to ASB Senate and/or committees.

Appoint Business/ Business Technology -Faith Casavant

Shared Governance Committees and Councils

- Institutional Effectiveness Council

Requested Committees and Councils

- Academic Senate
- Commencement Student Speaker Panel 2025

X. Unfinished Business **0 minutes**

XI. New Business **50 minutes**

11.1 S25-06 Build Your Own Finals Survival Kit Event **15 minutes**

This time is reserved to inform and take action on the allocation of one-thousand dollars (\$1,000.00) to the event Build your own final survival kit created by Bailey Waldrep. The event would take place on May 7, 2025. The Associated Student Body (ASB) and the Health and wellness Center would table the event which would include the newly elected

ASB for the 2025-2026 school year. Costs are allocated but not limited to school supplies, self care items, food and any other expenses that might occur.

11.1 Presentation

11.2 S25-07 Iftar Celebration

15 minutes

This time is reserved to inform and take actions on the allocation of three-thousand dollars (\$3,000.00) to host a community Iftar event on Tuesday March 25, 2025. The dinner will allow students, staff and faculty to come together and build connections. This will also allow those who are fasting to open fast on campus with their other fellow American River College community alongside them.

11.3 Governance Committee

15 minutes

This time is reserved to inform and discuss the proposed changes to the Associated Student Body By-Laws in regards to the Finance Committee structure. Vice President Soraya Amin will be presenting an indepth look at the potential changes to be considered for this upcoming election cycle.

11.4 Elections Timeline

5 minutes

This time is reserved to inform and discuss the current application process for 2025-26 ASB positions, along with the Los Rios Student Trustee Application.

XII. Committee Reports

5 minutes

This time is reserved for committee chairs to provide the board with a brief report on the current standing of active committees.

XIII. Board Member Reports/Announcements

5 minutes

This time is reserved for board members to inform the board about relevant campus-wide events, and to report any pertinent committee progress/activities. A time of three (3) minutes per report shall be observed.

XIV. SSCCC & Region 2 Updates

3 minutes

This time is reserved for appointed board members, members of the Student Senate of California Community Colleges (SSCCC) to provide updates about state and regional initiatives.

XV. Public Comment

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The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASB Senate may briefly respond to statements made for questions posed, however, for further information, please contact the ASB Senate President for the item of discussion to be placed on a future agenda. (Brown Act §54954.3(b))

XVI. Adjournment

Alicia Szutowicz-Fitzpatrick **ASB Senate President**

Brett Sawyer **Advisor**



ASB SENATE BYLAWS

Governance Committee

BEFORE

~~Act VIII. Senate Caucus~~

- ~~1. The caucus shall meet weekly, or as deemed necessary by the present chairperson.~~
- ~~2. The Student Senate President may select an interim chair, which shall serve no more than four (4) weeks.~~
- ~~3. Following the four (4) week term of the interim chair, the Senate Caucus shall elect a Senate Whip from amongst its members to serve as chair.~~
- ~~4. The term of chair is one (1) semester at which time the Senate Caucus may choose a new chair.~~
- ~~5. The Senate Whip shall be selected by a plurality vote.~~
- ~~6. The caucus shall not take action, but form to make recommendations to the Executive Committee.~~
- ~~7. A Vice Chair and Secretary will be appointed by the Senate Whip and voted in by the Senate Caucus with a majority vote.~~

AFTER

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- 6. The caucus shall not take action, but form to make recommendations to the Executive Committee.**
- 7. A Vice Chair and Secretary will be appointed by the Senate Whip and voted in by the Senate Caucus with a majority vote.**

BEFORE

~~**Act IX. Textbook Affordability Committee
See Article IV, Section 9, Subsection A of the
Associated Student Body Constitution.**~~

AFTER

**Act IX. Textbook Affordability Committee
See Article IV, Section 9, Subsection A of the
Associated Student Body Constitution.**

BEFORE

~~Statute X. Brown Act Act 1. Requirements~~

- ~~1. Under California law, all agendas for Student Senate, its committees, and ad hoc committees must be posted 72 hours before the meeting.
 - ~~a. The Student Senate will honor the 72 hours as school days.~~~~
- ~~2. The Student Senate will require a time stamp by the Center for Leadership and Development on every agenda before being posted for the public.~~
- ~~3. Any business item that is added to the agenda after the time period expired must get a majority vote in Student Senate.~~
- ~~4. The Student Senate, their committees, and ad-hoc committees must provide minutes no later than fifteen (15) school days after the previous meetings. The ASB shall follow the Brown Act.~~

AFTER

Statute X. Brown Act Act I. Requirements

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BEFORE

Act IV. Finance Committee

- 1. The chairperson shall be the Student Senate Director of Finance.**
- 2. Membership of the committee shall be appointed by the Director of Finance and confirmed by the Student Senate.**
- 3. All members shall have one (1) vote, except for the chairperson, who may vote only in the case of a tie.**
- 4. The duties of the Finance Committee shall be to maintain the Student Senate budget and to make recommendations on expenditures, including bills and Consent Actions.**
- 5. No actions can be taken by the Finance Committee with less than three members.**

AFTER

Act IV. Finance Meeting with the Advisor

- 1. The Student Senate Director of Finance needs to meet with advisor 1-2 times a month.**
- 2. The Finance Meeting with the Advisor is open to all Senate members.**
- 4. The duties of the Finance Meeting with the Advisor shall be to maintain the Student Senate budget and to make recommendations on expenditures, including Bills and Consent Actions.**

BEFORE

Act IV. Responsibilities of the Director of Finance

1. The Director of Finance

- a. Shall sit on the Joint Budget Committee.**
- b. Shall be chairperson and presiding officer of the Finance Committee**
 - i. Shall be responsible for calling the meetings of the Finance Committee.**
 - ii. Shall, with approval of the Finance Committee, appoint a vice chair of the Finance Committee.**
- c. Shall report to the Student Senate regarding the finances of the Student Senate during the last meeting of every month, and make recommendations for expenditures.**
- d. Shall make financial records and documents available upon written request.**
- e. Shall provide budget recommendations upon the request of the Student Senate.**
- f. Shall provide preliminary and final budget to the JBC.**

AFTER

Act IV. Responsibilities of the Director of Finance

1. The Director of Finance

- a. Shall sit on the Joint Budget Committee.**
- b. Shall be responsible for attending the Finance Meeting with the Advisor one or more times a month.**
- c. Shall report to the Student Senate regarding the finances of the Student Senate during the last meeting of every month, and make recommendations for expenditures.**
- d. Shall make financial records and documents available upon written request.**
- e. Shall provide budget recommendations upon the request of the Student Senate.**
- f. Shall provide preliminary and final budget to the JBC.**

Student Election Forms available now!

RUN FOR ASB 2025-26



Use the QR Code to apply. All positions available!

For more info contact:

ARC Center for Leadership & Development
Brett Sawyer, ARC Student Life Supervisor
Sawyerb@arc.losrios.edu



Applications due April 1, 2025 at 5 PM