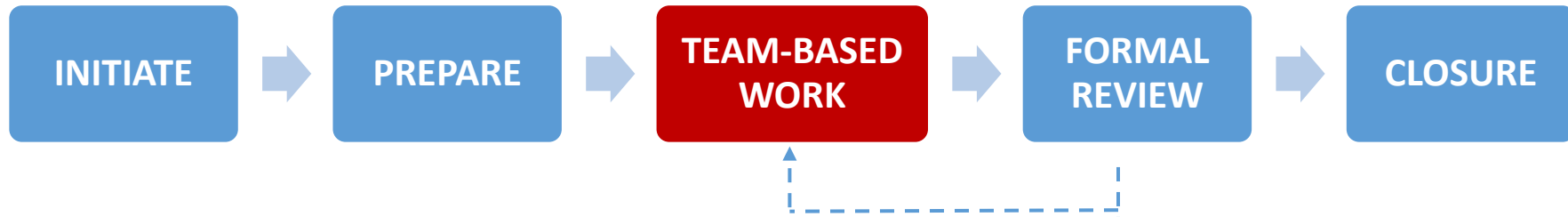


# Lifecycle of a Project Team

The process diagram below depicts the expected project phases. Phases identified in red indicate the peak activity for the project team leads and members.

- Team-based work is defined by the direction and boundaries of the project charter
- Process may include a loop if the deliverables are not accepted by the sponsoring council



## Sample Timing of the Lifecycle

Projects are likely to be chartered for an upcoming academic year. In this scenario, the timeline for a project would be:

Current Academic Year				Upcoming Academic Year											
Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Identify projects	Review and authorize projects; draft charter	Project setup and preliminary research occurs			Project team works towards the deliverables; review may occur with stakeholders to allow refinement of draft versions						Deliverables are submitted for review and approval; council(s) review and decide			Project completion is celebrated and archived	
INITIATE		PREPARE			PROJECT TEAM WORK						FORMAL REVIEW			CLOSURE	