



ASSOCIATED STUDENT BODY

Student Senate

Meeting Agenda

Friday, August 27, 2021

<https://us02web.zoom.us/j/83626445463?pwd=ASBARC>

10:30am-12:00pm

Posted by : [Stacey Burrows](#), ASB Senate President

NOTICE IS HEREBY GIVEN that the Associated Student Body Senate will hold a meeting on **Friday, August 27 2021**. The location and meeting time is noted above. All Associated Student Body Senate meetings are held in locations that are wheelchair accessible. Other disability-related accommodations will be provided to persons with disabilities upon request. Persons requesting such accommodations should notify ASB Senate President Stacey Burrows at sburrows.asbarc@gmail.com, no less than two days prior to the meeting. Efforts will be made to meet requests made after such date, if possible.

I. Call to Order	1 minute
II. Roll Call	1 minute
III. Adoption of the Agenda	1 minute
IV. Approval of the Minutes	1 minute
V. Chair's Message	5 minutes
VI. Advisor's Message	5 minutes
VII. Public Comment	5 minutes

This time is reserved for members of the public to address ASB Senate on issues not already appearing on the agenda. A limit of two (2) minutes per speaker shall be observed, with a maximum of four (4) minutes per topic. No discussion is allotted on public comment. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The ASB Senate may briefly respond to statements made for questions posed, however, for further information, please contact the ASB Senate President for the

item of discussion to be placed on a future agenda. (Brown Act §54954.3(b))

VIII. Appointments/Swearing-In **5 minutes**

This time will be reserved for the appointment and swearing-in of current members to ASB Senate and/or committees.

IX. Unfinished Business **0 minutes**

X. New Business

10.1 Google G Suite (aka Google Workspace) **15 minutes**

ASB CAEB President Mark Sheppard will present on Google G Suite for use by the ASB Senate.

10.2 Committees Discussion **10 minutes**

ASB Advisor Brett Sawyer will outline the committees for ASB Senate service.

10.3 Parliamentary Procedure **20 minutes**

ASB Advisor Brett Sawyer will deliver final material from ASB Senate Orientation.

10.4 Agenda Item Request Form **5 minutes**

ASB CAEB President Mark Sheppard will review the agenda item request form.

10.5 ASB Office Schedule Discussion **5 minutes**

ASB Senate will discuss a schedule for access the ASB Office on a rotating basis.

XI. Committee Reports **0 minutes**

This time is reserved for committee chairs to provide the board with a brief report on the current standing of active committees.

XII. Board Member Reports/Announcements **5 minutes**

This time is reserved for board members to inform the board about relevant campus-wide events, and to report any pertinent committee progress/activities. A time of three (3) minutes per report shall be observed.

XIII. Public Comment

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XIV. Adjournment

Stacey Burrows **ASB Senate President**

Brett Sawyer **Advisor**