

Institutional Self Evaluation Report (ISER) Timeline

American River College

Spring 2021

January

- Provide Institutional Effectiveness Council with list of areas of concern (e.g. not meeting standards, lack of evidence)
- Finalize Quality Focus Essay Topic

February

- Provide Executive Leadership Team with list of areas of concern (e.g. not meeting standards, lack of evidence)
- Standard I draft to Institutional Effectiveness Council
- Provide Quality Focus Essay outline to Executive Leadership Team

March

- Standard I draft to Executive Leadership Team
- Standard II draft to Student Success Council
- ISER Sections A-F draft to Institutional Effectiveness Council
- ISER Leads Meeting with ACCJC Liaison

April

- Standard II draft to Executive Leadership Team
- Standard III draft to Operations Council
- Quality Focus Essay draft to senates and councils

May

- Standard III draft to Executive Leadership Team
- Standard IV draft Executive Leadership Team
- Quality Focus Essay draft to Executive Leadership Team

June-July

- Compile complete ISER draft
- Evidence clean up

August

- Provide constituencies with ISER draft for review
- Gather items needed:
 - Archive set of examples of DE courses
 - Sample syllabi

2021-2022 – ISER finalized and sent to ACCJC

Fall 2021:

- College accreditation workgroup conducts local accreditation information campaign
- Constituent groups review and provide feedback in **September**
- Colleges make final edits and update evidence in early **October**
- Full draft of ISER completed and approved by college constituencies in the second half of **October**
- ISER approved by Board of Trustees in **November**

Spring 2022:

- Self-Evaluation sent to ACCJC Core Team in **January**
- The ACCJC Team ISER Review takes place. (This will be 6 months prior to the Focused Site Visit).
- The ACCJC Team will specify areas of operations where no concerns remain, and thus need not be addressed during the subsequent Focused Site Visit. The ACCJC Team will also identify “Core Inquiries” and communicate these to college leadership so that additional information can be provided or improvements made prior to the Focused Site Visit.
- College accreditation workgroup continues to conduct local accreditation information campaign
- Upon receipt of recommendations from the ACCJC Core Team, College accreditation workgroup prepares responses with documentation

Fall 2022:

- Responses to recommendations go to ACCJC Team
- College prepares for ACCJC Focused Site Visit by having produced additional supporting evidence, as specified by the Core Inquiries, and will have documented the continued maturation of its structures or processes in order to demonstrate alignment and compliance with ACCJC Standards and policies.
- College arranges hotel for Focused Site Visit team
- College arranges requested interviews on campus
- DO works with colleges to schedule visiting team meetings with DO and BoT members
- Focused Site Visit Occurs. The team report to the Commission is based on the status of the institution at the time of the Focused Site Visit, reflecting the progress achieved in the interval following the Team ISER Review
- Pay ACCJC - Travel, etc. for team