

Projected DI API Team Timeline and Schedule of Activities

Part I: Introduction and Conceptual Framework (2 weeks)		
Wednesday 10/14/20	Meeting 1: <ol style="list-style-type: none"> Review DI Report Structure (20 mins) Theoretical Framework (30 mins) <ul style="list-style-type: none"> Critical Race Theory Validation Theory Others? Break (10 min) Profile of API students at (50 mins) <ul style="list-style-type: none"> Demographics and disproportionate impact Recent efforts or programs that influence the current student experience (e.g., PRISE) Wrap-up and next steps (10 mins) 	Team Homework due by Meeting 2: <ul style="list-style-type: none"> Review and decide preferred conceptual framework. Submit any resources to Raquel & Neue for API History summary.
Wednesday 10/21/20	Meeting 2: <ol style="list-style-type: none"> Review and discuss <ul style="list-style-type: none"> Conceptual Framework (15 mins) API History draft (45 mins) (CO 1)* *CO = Charter Objective Break (10 mins) Review and discuss Profile of API students (45 mins) (CO 2) Wrap-up and next steps (5 mins) 	Team Homework due by Meeting 3: <ul style="list-style-type: none"> Submit suggested edits to Conceptual Framework and API History sections.
Part II: Literature Review and Data Collection (2 weeks)		
Wednesday 10/28/20	Meeting 3: <ol style="list-style-type: none"> Identify institutional barriers (70 mins) Break (10 mins) Literature Review planning (30 mins) <ul style="list-style-type: none"> Identify streams Assignments? Wrap-up and next steps (10 mins) 	Team Homework due by Meeting 4: <ul style="list-style-type: none"> Writing assignments (if applicable), e.g. prepare a synopsis of assigned article.
Wednesday 11/4/20	Meeting 4: <ol style="list-style-type: none"> Share-out/discussion of Literature Review (60 mins) Break (10 mins) Review and discuss Profile and Institutional Barriers draft (30 mins) (CO 3) Assess need for focus group/additional literature (15 mins) Wrap-up and next steps (5 mins) 	Team Homework due by Meeting 5: <ul style="list-style-type: none"> Read and provide comments on Profile and Institutional Barriers draft.

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Wednesday 11/11/20	Veteran's Holiday - No Meeting	
Part III: Findings and Analysis (3 weeks)		
Wednesday 11/18/20	Meeting 5: <ol style="list-style-type: none"> 1. Review and discuss Literature Review draft (20 mins) (CO 4) 2. Review and discuss Survey results and findings (45 mins) 3. Break (10 mins) 4. Survey discussion continued; plan 2nd round literature review? (40 mins) 5. Wrap-up and next steps (5 mins) 	Team Homework due by Meeting 6: <ul style="list-style-type: none"> • Writing assignments (if applicable), e.g. prepare a synopsis of assigned article.
Monday 11/23/20 (?) Thanksgiving week	Meeting 6: <ol style="list-style-type: none"> 1. Synthesis of lit review and data findings; discussion of high impact social justice practices, services, and teaching methods (75 mins) (CO 5) 2. Break (10 mins) 3. Discuss Framework for Recommendations (30 mins) 4. Wrap-up and next steps (5mins) 	Team Homework due by Meeting 7: None
Part IV: Conclusions and Recommendations (3 weeks)		
Wednesday 12/2/20	Meeting 7: <ol style="list-style-type: none"> 1. Share-out/discussion of 2nd round lit review and any new data (30 mins) 2. Discuss conclusions and recommendations (45 mins) 3. Break (10 mins) 4. Conclusion and recommendation discussion continued (30 mins) 5. Wrap-up and next steps (5 mins) 	Team Homework due by Meeting 8: TBD
Wednesday 12/9/20	Meeting 8: <ol style="list-style-type: none"> 1. Review and discuss Framework and Recommendations draft (60 mins) (CO 6) 2. Break (10 mins) 3. Recommendations draft discussion continued (30 mins) 4. Wrap-up and next steps (15 mins) 	Team Homework due by Meeting 9: <ul style="list-style-type: none"> • Read and provide comments on Framework and Recommendations draft.
Wednesday 12/16/20	Meeting 9: <ol style="list-style-type: none"> 1. Review and discuss first full draft (75 mins) 	Team Homework due by Meeting 10: None.

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Part V: Draft Review and Completion (2-3 weeks)		
Wednesday 1/13/20 (?)	Meeting 10: <ol style="list-style-type: none"> Review and discuss first full draft; mark-up for suggested edits (90 mins) 	Team Homework due by Meeting 11: <ul style="list-style-type: none"> Submit suggested edits to draft
Wednesday 1/27/20	Meeting 11: <ol style="list-style-type: none"> Review and approve draft for Student Success Council First Read (45 mins) Wrap-up and next steps (15 mins) 	Team Homework due by Meeting 12: TBD
TBD	Meeting 12 and beyond As needed; may drop down to one meeting per month from February through April, to go over college input and revisions.	