Institutional Effectiveness Council

Action Charter

This Charter is established between the Executive Leadership Team (ELT, the Sponsor) and Institutional Effectiveness Council to structure the process and planned outcomes for the Council during the three year period during the AY2017-2020

Purpose: The Institutional Effectiveness Council (IEC) is responsible for coordinating the college's ongoing efforts to continually improve its organizational effectiveness. The Council meets regularly to consider the state of the college's progress in areas of institutional research, integrated planning, participatory governance, regional accreditation and professional development.

Strategic Charge: The Institutional Effectiveness Council bears chief responsibility for coordinating a select number of institutional processes and major initiatives, and sponsoring and supporting collaborative work teams to design the implementation of these initiatives.

Scope/Deliverables: Specific duties and/or outcomes assigned to the Institutional Effectiveness Council include:
- Facilitate efforts associated with the continual improvement of institutional planning processes.
- Coordinate integrated planning processes of the college, (e.g., annual unit planning, program review, strategic planning).
- Coordinate accountability and performance reporting associated with regional accreditation, LRCCD, CCCCO, State and Federal reporting.
- Support and inform the continual improvement of institutional research and decision support systems, processes and structures.
- Integrate, coordinate, and where applicable, align institutional professional development.
- Provide leadership and coordination as well as continually monitor regional accreditation processes and requirements.
- Sponsor Institutional Effectiveness teams charted by the ELT, including annual review (In the Spring) of the work of the team to assess and determine recommendations to the ELT for the continuation of teams into the next academic year.

Membership: The Institutional Effectiveness Council is currently comprised of 19 members (as specified by the ELT) inclusive of representatives of all four primary ARC constituency groups and assigned or appointed by their respective representative bodies (Management Council, Academic Senate, Classified Senate, and Associated Student Body). The term assigned to each appointed position (noted as "representative") indicates the initial end of term for the person appointed to serve: Term 1 ends S2018, Term 2 ends S2019, and Term 3 ends S2020.

Dean of Planning, Research, and Technology (Chair)	Management	
Faculty Accreditation Co-Chair (Co-Chair)	Faculty	
Vice President, Administration (or designee)	Management	
Vice President of Instruction (or designee)	Management	
Dean of Natomas Education Center	Management	
Instructional Dean Representative	Management	Term 1
Student Services Dean Representative	Management	Term 2
Student Services Supervisor Representative	Management	Term 3
Faculty Researcher	Faculty	
Student Learning Outcomes Assessment Coordinator	Faculty	
Program Review Faculty Representative	Faculty	Term 1
Professional Development Faculty Representative	Faculty	Term 2
Counseling/Student Services Faculty Representative	Faculty	Term 3
Classified Research Representative	Classified	Term 1
Classified Programmer Representative	Classified	Term 2
Classified Professional Development Representative	Classified	Term 3
Classified Student Services Representative	Classified	Term 3
Associated Student Body Representative	Student	Term 1
Associated Student Body Representative	Student	Term 2