<u>Student Success Council Proposal to Convene a Resource Panel</u>

October 8, 2019

In the year-end report submitted to Student Success Council by the Start Right Project team stated:

> It is the recommendation of the team, as documented in our first term experience recommendations, that a workgroup be formed to discuss these issues and that a final decision be made to move forward with a course design that is beneficial to students and is fundamentally grounded in equity (Start Right Final Recommendations Report).

To respond to and follow up on this recommendation, the Student Success Council has agreed to create a resource panel to conduct research and provide information about processes to design and implement first year experience programs.

As a first step, the resource panel will meet with co-chairs of project teams sponsored by the Student Success Council during the 2017-18 academic year (Start Right, IPASS, Clarify Program Paths).

DELIVERABLES

The resource panel will

- Conduct a literature review on first year experience programs (particularly in community colleges) with a focus on equity and inclusive of nontraditional and underserved populations. This literature review should
    - include the Start Right and IPass reports from the SSC Project Teams.
    - refer to the First-Year Resources provided by the National Research Center for the First-Year Experience and Students in Transition (http://sc.edu/fye/resources/fyr/index.html).
- Consult with ARC's Institutional Research Office as needed.
- Research 3-5 approaches of how other public colleges and universities, particularly community colleges, have proceeded in implementing their processes and how they designed their first year experience programs. The approaches should be informed by the literature review conducted as well as the recommendations of the 2017-18 Student Success Council Project Teams.
- Prepare and submit a brief written report (no more than 20 pages) to the Student Success Council that includes the literature review and results of their research.
- Prepare and deliver an oral presentation of their findings to the Student Success Council based on their written report.

SUGGESTED TIMELINE

Week of October 15, 2018   Convene panel. Assign responsibilities etc.

Week of November 5, 2018   Complete literature view, including the Start Right and IPaSS Project Team final reports.

Week of December 3, 2018   Complete research of the approaches taken/processes followed in by other community colleges' in the design and implementation of their first year experience programs.

Week of January 21, 2018   Draft, review, revise written report to be submitted to SSC.

Week of February 4, 2019   Submit a final written report to SSC Chair Lisa Lawrenson to be included with agenda for February 19, 2019 meeting.

February 19, 2019   Present to SSC

PROPOSED MEMBERSHIP

- Judy Mays, Counselor (member of Student Equity Plan (SEP) work group)
- Joe Rust, Counselor (member on team to visit Pasadena City College and conducted initial research on FYE models)
- Jesus Valle (experience with Basic Skills Initiative (BSI), Student Equity Plan (SEP), Puente, Native American Resource Center, member of English department)
- Tanya Anderson (TRiO)
- English Area Faculty Member (Chair Appointee)
- ESL Department Faculty Member (Chair Appointee)
- Araceli Badilla (Beacon Tutoring Program)
- Kate Jaques, Instructional Dean/AVP (College Equity Officer, member of SEP work group, Curriculum Co-Chair)
- Curriculum Representative (Curriculum Chair Appointee, in consultation with Academic Senate)