

Meeting Notes

NAME OF COUNCIL/TEAM: Facilities Master Plan (2018-2019)

OBJECTIVE OF MEETING: At the conclusion of the meeting, the team will have a common understanding of the facilities master planning team charter, process, and the role that the team plays in updating the Campus Master Plan.

DATE OF MEETING: 09/19/2018
TIME: 2:00pm

LOCATION/ROOM #: ARC Student Center Boardroom
CALL-IN NUMBER:
CALL-IN CODE:

FACILITATOR(S): Kuldeep Kaur, Jeff Bucher

NOTE TAKER: Annaliese Pennell

MEMBERS PRESENT:

INVITED GUEST(S):

SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):

Attached Files:

2018-19 Facilities Master Planning Team Charter (/IGOR/Agenda/DownloadFile?fileId=111)

ARC Campus Master Plan Assessment (/IGOR/Agenda/DownloadFile?fileId=112)

ARC Campus Master Plan Final Schedule (/IGOR/Agenda/DownloadFile?fileId=113)

Campus Master Plan Update (/IGOR/Agenda/DownloadFile?fileId=126)

Facilities Master Planning Team Charter ARC Campus Plan Final Schedule and Assessment Draft

UPDATES AND BRIEF REPORTS:

Topic	Person(s) Responsible	Notes
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ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
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State Standards -
Campus Planning
Process, Growth
vs. Modernization,
ARC Enrollment
Projects, State
Match vs. Local
Funds, ARC
Projects, and
Focus of the
Project Team's
work

Dan
McKechnie

Dan provided definitions of Growth versus
Modernization

- He shared that colleges receive Assignable Square Footage to Assignable Square Footage (ASF for ASF) in a modernization scenario
- Goal is to not to over build
- ARC currently has no growth based on the projected FTES provided by the State Chancellor's Office

Campus Master Plan - Current Order of Modernization
Plan for ARC

- Student Center Modernization & Expansion, 2012 (1)
- Life Science and Fine Arts Portables Modernization, 2012 (2)
- TAP/New Parking Structure, 2013 (3)
- Culinary Arts Building, 2014 (7)
- Student Services Addition, 2014 (8)
- Liberal Arts Building Modernization, Academic Building Modernization, 2014 (5)
- PE (6)
- Tech Ed (4)
- New Instruction Space (12)
- Relocated Corp Yard (13)
- Davies Hall - cannot do Davies Hall until relocate Corp Yard (10)
- Administration - Modernization, counseling not included, Dan to contact the State. Can modernize entire building as long as we don't overbuild (11)
- New Instruction Space (9)

State Funding - Protocol for Modernization
Submission

- First Step: Initial Project Proposal (IPP), provides a general overview of what is requested
- Next Step: Final Project Proposal (FPP). More detail provided regarding the types of spaces (lab/learning space, etc.)
- Current Projects Discussed (see Dan's handout)
- Facility Condition Index shown, explains State's order of replacements based on need, as well as replacement costs. Significant amount of deferred maintenance

-Infrastructure Master Plan was discussed to provide

Assessment of
Campus
Documents -
Gould Evans
Assessment and
Findings -
Planning Team
Discussion -
organized by the
2012 Campus
Master Plan
document

Graham
Smith,
Gould Evans

Timeline

- Compressed, five meetings over the next four months. Fifth meeting we will plan to have new draft Master Plan 2018.
- Next Meeting we will discuss the design guidelines. Design guidelines are for each of the districts/areas in the campus.
- Confirm or redefine how the districts shape the campus
- December begins the internal adoption process through March through the college's governance process
- This master plan only concerns ARC Main Campus
- District has a separate plan for the college's outreach centers
- Discussed Visions - Transform the future of all students and our community through inclusive, equitable education (Gould Evans). The team acknowledged that "Premier learning community that transforms and enriches peoples lives (FMP vision)" is ARC's old vision. Need to use our current vision for ARC for this Project Team
- Work things in alignment with ARC's strategic plan
- Objectives: provide a plan for preferred sites for future improvement; provide design guidelines which inform and plan for future projects

Proposed Design Guidelines:

- District/Area/Zone Identification
- Site and Landscape Design
- Boundaries and Perimeters
- Signage, Gateways and way-finding
- Plazas and Open Space
- Temporary Facilities
- Transportation, Access and Parking
- Architectural Design Guidelines

Design Guideline will address "equity" and under that umbrella we discussed gender neutral restrooms and/or spaces for disadvantaged populations

- Need to update Design Guideline to include Equity & Social Justice and Need to update the Campus Master Plan to include Commitment to Social Justice and

the exception of swing space needed during construction)

-Highly flexible spaces (Ex. STEM Facility has a transition space which is a collaborative space for students)

Districts - We need to come up with a new name for "Districts". The group has been tasked to discuss this within their groups.

-open spaces

-landmarks

-circulation

ITEMS FOR FUTURE CONSIDERATION:

Topic

Contact Person

Design Guidelines List of Projects from Team members based on their constituency feedback through a Matrix - due to Annaliese by 9/27/18 (Send out Reminder, Excel Template with Basecamp Instructions/Links)
District Discussion