

Meeting Notes

NAME OF COUNCIL/TEAM: Executive Leadership Team		
OBJECTIVE OF MEETING: Discuss College Happenings		
DATE OF MEETING: 05/15/2023	LOCATION/ROOM #: Student Center Board Room	
TIME: 3:00pm	CALL-IN NUMBER:	
CALL-IN CODE:		
FACILITATOR(S): Frank Kobayashi		
ASSISTANT: Sue McCoy		
MEMBERS PRESENT: Warda Ali, Derrick Booth, Liz Geisser, Mary Goodall, Marianne Harris, Kevin Hill, Carina Hoffpauir, Frank Kobayashi, Veronica Lopez, Alisa Shubb, Bill Simpson, Kaitlyn Collignon, Jennifer Laflam, Susan McCoy, Robert Snowden, Hannah Blodgett (for Jeff Stephenson), Koue Vang		
INVITED GUEST(S): Parrish Geary; Jeff Sacha		
SUPPORTING RESOURCES (ITEMS READ IN PREPARATION FOR AND/OR BROUGHT TO MEETING):		
Attached Files: ELT Notes 05.01.23 (draft) (/Agenda/DownloadFile?fileId=1106) UndocuScholar Advisory Committee Charter (updated) (/Agenda/DownloadFile?fileId=1109) Draft Strategic Plan: 2023-2030 (/Agenda/DownloadFile?fileId=1113) 2023 Areas of Interest (/Agenda/DownloadFile?fileId=1115)		
UPDATES AND BRIEF REPORTS:		
Topic	Person(s) Responsible	Notes

<p>Council / Project Team Highlights from Written Reports</p>	<p>Council Leads / Co-Lead</p>	<p>Student Success Council</p> <ul style="list-style-type: none"> - Affinity Groups / Learning Communities presentations - Upcoming Campus Climate Survey - Strategic Enrollment Management <p>Operations Council</p> <ul style="list-style-type: none"> - no further updates - what other food options for FI23? - no water available in the Canteen area - theft caused \$9,000 bill - haven't been filling given theft problem - currently working on new contract for a new food vend or come July 1 - possible to have the Bookstore open until 7 pm; ask wi ll be made but not likely - 5 Sips Coffee didn't have proper permitting for equipm ent <p>Institutional Effectiveness Council</p> <ul style="list-style-type: none"> - welcome Jeff Sacha as new co-chair of IEC
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<p>Constituency Group Highlights from Written Reports</p>	<p>Constituency Group Leaders</p>	<p>Students</p> <ul style="list-style-type: none"> - end-of-year banquet held - boards appear to be more robustly filled for upcoming year - new student rep to Board of Trustees - looking at holding a second lobby day <p>Classified</p> <ul style="list-style-type: none"> - elections complete; 5 new senators; Liz elected as president - no graduation water sales - no senate meetings over the summer <p>Academic</p> <ul style="list-style-type: none"> - reviewed/approved District policies/regs - approved SLO Student Services move to Student Services - ARC Strategic Plan approved with amendments; will discuss with Academic Senate at first meeting in the fall - DI reports had recommendations; looking for status update on those recommendations - Update on Areas of Interest - End of year reports
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ACTION ITEMS:

Question	Person(s) Responsible	Notes and Decision(s)	Next Steps
<p>ARC UndocuScholars Advisory Committee</p>	<p>Parrish Geary</p>	<ul style="list-style-type: none"> - a few language changes were made surrounding recommendations - participation list is a suggestion and not set in stone; intent is to have broad representations - thumbs up 	
<p>Draft ARC Strategic Plan: 2023-2030</p>	<p>BJ Snowden / Jen Laflam</p>	<ul style="list-style-type: none"> - report reviews/approved by all councils and senates - strategies will be revisited as needed - any edits can be forwarded to Jen Laflam - document attached is an example of how information will be presented - thumbs up 	
<p>Approval of 05.01.23 ELT Notes (Draft)</p>	<p>Frank Kobayashi</p>	<ul style="list-style-type: none"> - thumbs up 	

Areas of Interest	Bill Simpson / Carina Hoffpauir / Frank Kobayashi / Derrick Booth	<ul style="list-style-type: none"> - 8 years ago started work on Guided Pathways - Project Team Clarified Program Paths was formed to begin work - Subcommittee of Academic Senate and Clarified Program Paths laid out work for Areas of Interest - Had conversations in Sp23 to discuss re-organization/re-alignment and asked whether program paths were accurate and appropriate - Departments asked to review and provide feedback - Those departments that met criteria for further discussion were asked to present their information for review - Students also reviewed and provided feedback - Question re: placement of EMT (in Health & Ed vs Public Service) and Legal Studies (in Business vs BSS) - Both of those are examples that can be argued both ways - How does realignment of Areas of Interest align with HomeBases - Goal is to finalize Areas of Interest, assign to HomeBase, and examine resources - CRM (Customer Relationship Management) Tool DO is looking at - Holds data and allows different things to happen - emails, texts, etc. - Build a pattern of touchpoints and communication - Thumbs up 	
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DISCUSSION ITEMS:

Question	Person(s) Responsible	Notes and Next Steps
HomeBase	Frank Kobayashi	<ul style="list-style-type: none"> - Confirmation of Areas of Interest was important - Counselors and related interests and Academic Senate discussions still need to happen - Timeline is dependent on conversations - Hoping to send communication before Commencement

ITEMS FOR FUTURE CONSIDERATION:

Topic	Contact Person
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NA	

OTHER INFORMATION: Honors program - how can we strengthen the program and increase communication; need to have better resources